Staff Meeting Minutes March 6, 2018

Darren opens in a word of prayer

**Expansion:** Everything is on track to start digging this April. Darren gave an update regarding the expansion at last week’s resident meeting. Please read those minutes to stay updated on what is happening around Emmanuel Home.

**Night Shifts:** There have been a few incidents during the night shift that the LPN on duty called 911.

1. There was a couple in the East Wing lobby trying to get into EH.
2. There was a man who was intoxicated in the Centre lobby who wanted to get into EH.

If anyone thinks that they are in danger, call 911. Sometimes it can take a while before police respond because it goes by priority. Make sure that when you phone 911, let them know that you are scared and you need help. Feel free to make the situation sound worse than it is so we will be higher on their priority list.

**Sun-life Benefits:** Staff need to do some homework first if you are getting something that’s not common (like Orthotics) to make sure that it is covered before you get it. So check with Sun-life @ 1-800-361-6212 to see if its ‘claimable’ and if there was any special requirements.

**Race Day:** Its Race time again on May 26, 2018. There are already four teams so if anyone is interested in getting a team of four together, please join us for a great day of fun. Let Maria know if you are interested.

The stairwells and handrails are done in the West Wing. Darren is working on a government grant, since there is still some work to be done in the West Wing.