

	2020 Proposed Budget (Cash Flow)	2020 Proposed Budget (FS)	2020 NEW EXPECTATION	Comments
<b>REVENUE</b>				
<b>Revenue Emmanuel Home</b>				
Rent Revenue	3,819,621	3,819,621	3,215,316	
Life Lease Rent Reduction	-165,000	-165,000	-79,300	
Resident Services	21,600	21,600	23,378	
Personal Support Services	30,000	30,000	38,429	
Parking	69,500	69,500	51,998	
Guest Suite & Room Rentals	12,500	12,500	8,795	
Total Revenue - Rentals	3,788,221	3,788,221	3,258,616	
Revenue - Meal	324,840	324,840	352,615	
Revenue - Misc Projects	0	0	9,538	
Revenue - Respite/Palliative				
Revenue - Unique Homes Grant	47,800	47,800	48,289	
Revenue - Recreation			5,169	
Revenue - Misc (Key & Door Cards)	1,900	1,900	1,538	
<b>Total Emmanuel Home Revenue</b>	<b>4,162,761</b>	<b>4,162,761</b>	<b>3,675,765</b>	
<b>Society - Revenue</b>				
Society - Membership	11,000	11,000	10,860	
Society - Membership - No Receipt	3,000	3,000		
Society - Donations	14,000	14,000	24,093	
Society Donations - No Receipt	13,000	13,000		
Society - Interest Income	5,000	5,000	4,661	
<b>Total Society Revenue</b>	<b>46,000</b>	<b>46,000</b>	<b>39,614</b>	
<b>TOTAL REVENUE</b>	<b>4,208,761</b>	<b>4,208,761</b>	<b>3,715,379</b>	
<b>EXPENSE</b>				
<b>Society Expenses</b>				
Audit Fees	22,000	22,000	20,089	
Society - Postage & Office Supplies	3,000	3,000	2,175	
Society - Grant Purchases			3,647	
Society - Parking and Mileage	1,500	1,500	400	
Society - Professional & Legal Fees	3,000	3,000	2,077	
Society - Staff Gifts & Appreciation	2,400	2,400	2,310	
Society - Planning & Development	30,000	30,000	21,007	
<b>Society - Total Expenses</b>	<b>61,900</b>	<b>61,900</b>	<b>51,705</b>	
<b>Payroll Expenses</b>				
Wages - Senior Management	376,208	376,208	401,445	
Wages - Administration	198,576	198,576	266,352	
Wages - Kitchen	286,963	286,963	328,197	
Wages - Recreation	120,179	120,179	120,251	

	2020 Proposed Budget (Cash Flow)	2020 Proposed Budget (FS)	2020 NEW EXPECTATION	Comments
Wages - Housekeeping	152,486	152,486	184,585	
Wages - Maintenance	148,403	148,403	206,081	
Wages - Personal Support	0	0	21,722	
Total Wages	1,282,815	1,282,815	1,528,632	
EI Expense	17,881	17,881	26,461	
CPP Expense	37,306	37,306	57,629	
WCB Expense	13,296	13,296	20,037	
Group Health Insurance	66,092	66,092	52,842	
RRSP - CCU	75,000	75,000	42,355	
Total Employee Benefit Expenses	209,575	209,575	199,324	
Staff Development	7,500	7,500	3,901	
Mileage / Parking	500	500	339	
<b>Total Payroll Expenses</b>	<b>1,500,390</b>	<b>1,500,390</b>	<b>1,732,196</b>	

#### **Emmanuel Home Expenses**

Auto Expenses	3,300	3,300	3,574	
Advertising & Promotions	3,000	3,000	3,983	
Community Engagement	1,000	1,000	667	
Amortization Expense		610,872	613,774	
Bank Charges	450	450	428	
Courier/ Postage & Meter Rental	4,200	4,200	3,487	
Fundraising Expense	2,500	2,500	0	
Electronic Payment Processing Fees	2,000	2,000	681	
Insurance	66,400	66,400	62,346	
IT and Related Services	19,700	19,700	27,481	
Office Internet Service	1,900	1,900	1,416	
Membership	6,800	6,800	4,327	
Staff Gifts & Appreciation	7,850	7,850	8,216	
Miscellaneous	1,000	1,000	1,251	
Licences	300	300	300	
Photo Copy Expenses	12,000	12,000	10,108	
Office Supplies	5,000	5,000	8,187	
Office Equipment & Repairs	1,000	1,000	3,360	
Furniture & Fixtures	4,200	4,200	2,009	
Property Taxes	225,000	225,000	177,332	
Recreation - Equipment & Supplies	1,500	1,500	1,650	
Printing	5,000	5,000	3,333	
Utilities - Power	209,928	209,928	159,559	
Utilities - Heating	89,186	89,186	81,736	
Utilities - Telephone	14,000	14,000	13,919	
Utilities - Cable TV	81,563	81,563	71,712	
Utilities - Water and Sewer	78,552	78,552	72,540	
Mortgage East Wing Principal	103,442			
Mortgage East Wing Interest	83,871	83,871	84,462	
Mortgage Centre Wing Principal	196,317			

	2020 Proposed Budget (Cash Flow)	2020 Proposed Budget (FS)	2020 NEW EXPECTATION	Comments
Mortgage Centre Wing Interest	21,983	21,983	21,998	
Mortgage Consolidate EW & NW Principal	296,382			
Mortgage Consolidate EW & NW Interest	389,904	389,904	389,904	
Contingency Reserve All Wings	120,000		19,570	
Replacement Reserve Centre Wing	21,700			
Computer Software & Hardware	10,000	10,000	8,084	
<b>Total Emmanuel Home Expenses</b>	<b>2,090,928</b>	<b>1,963,959</b>	<b>1,861,394</b>	

#### **Kitchen Expenses**

Kitchen - Groceries	150,000	150,000	163,831	
Kitchen - Supplies	13,400	13,400	15,325	
Kitchen - Equipment	3,100	3,100	2,686	
Kitchen - Grease Removal	1,800	1,800	1,315	
Kitchen - Equipment Maintenance	4,500	4,500	4,554	
Kitchen - Education (Dietitian)	800	800	400	
<b>Total Kitchen Expenses</b>	<b>173,600</b>	<b>173,600</b>	<b>188,111</b>	

#### **Housekeeping Expenses**

Housekeeping - Supplies	13,000	13,000	13,929	
Housekeeping - Equipment	2,000	2,000	4,356	
<b>Total Housekeeping Expenses</b>	<b>15,000</b>	<b>15,000</b>	<b>18,285</b>	

#### **Recreation Income & Expenses**

Recreation - Trip Expense			1,666	
Recreation - General Expense	15,500	15,500	9,288	
<b>Total Recreation Expenses</b>	<b>15,500</b>	<b>15,500</b>	<b>10,954</b>	

#### **Maintenance Expense**

Maint. - Landscaping	18,000	18,000	16,801	
Maint - Snow Removal	12,000	12,000	6,435	
Maintenance - Van Fuel			2,538	
Maintenance - Elevator	18,500	18,500	18,432	
Maintenance - Waste Hauling	12,500	12,500	10,987	
Maintenance - Fire Alarm & Entry	9,000	9,000	15,320	
Maintenance - Security System	2,500	2,500	1,572	
Maintenance - Overhead Door Service	2,300	2,300	1,621	
Maintenance - Intercom Licence	150	150	119	
Maintenance - Irrigation System	1,800	1,800	1,800	
Maintenance - Parafos H2O Treatment	5,000	5,000	5,000	
Maintenance - Window Cleaning	15,000	15,000	15,000	
Maintenance - Painting	20,000	20,000	4,077	
Maintenance - Suite Maintenance			46,779	
Maintenance - Gen Maint & Repair	70,000	70,000	66,650	
Maintenance - Flooring	25,000	25,000	4,000	
Maintenance - HVAC Contract & Parts	50,000	50,000	43,553	

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<b>Total Maintenance Expenses</b>	261,750	261,750	260,685	
<b>Home Living Income &amp; Expenses</b>				
HL - Income	-366,300	-366,300	-367,328	
HL - Bath Assist & Trays		0	0	
HL - Added Care - AHS		0	-1,165	
Total HL Income	-366,300	-366,300	-368,493	
HL - Wages	337,000	337,000	338,895	
HL - Added Care Wages		0	6,567	
HL - CPP	12,800	12,800	13,578	
HL - EI	6,500	6,500	6,834	
HL - RRSP	15,600	15,600	9,990	
HL - Group Insurance	15,500	15,500	15,441	
HL - WCB Expense	4,600	4,600	4,872	
HL - Liability Insurance	1,800	1,800	1,581	
HL - Supplies	2,500	2,500	6,909	
HL - Small Equipment	600	600	730	
HL - Office Supplies	600	600	761	
HL - Staff Development	500	500	340	
Total HL Expenses	398,000	398,000	406,497	
<b>Net - Home Living (HL)</b>	31,700	31,700	38,004	
<b>Supportive Living Income &amp; Expenses</b>				
SL - Income	-523,500	-523,500	-524,881	
SL - Wages	400,500	400,500	397,412	
SL - CPP Expense	15,500	15,500	16,882	
SL - EI Expense	6,800	6,800	7,392	
SL - RRSP	12,800	12,800	8,400	
SL - Group Insurance	12,500	12,500	11,243	
SL - WCB	5,500	5,500	5,929	
SL - Office Supplies	1,000	1,000	665	
SL - Telecare	6,500	6,500	6,271	
SL - Miscellaneous	2,000	2,000	1,858	
SL - Staff Development	2,750	2,750	1,830	
Total SL Expenses	465,850	465,850	457,882	
<b>Net Supportive Living (SL)</b>	-57,650	-57,650	-66,999	
<b>TOTAL EXPENSE</b>	4,093,118	3,966,149	4,094,334	
<b>NET INCOME</b>	115,643	242,612	-378,956	