

	2020 Proposed Budget (Cash Flow)	2020 Proposed Budget (FS)	2020 NEW EXPECTATION	Comments
REVENUE				
Revenue Emmanuel Home				
Rent Revenue	3,819,621	3,819,621	3,215,316	
Life Lease Rent Reduction	-165,000	-165,000	-79,300	
Resident Services	21,600	21,600	23,378	
Personal Support Services	30,000	30,000	38,429	
Parking	69,500	69,500	51,998	
Guest Suite & Room Rentals	12,500	12,500	8,795	
Total Revenue - Rentals	3,788,221	3,788,221	3,258,616	
Revenue - Meal	324,840	324,840	352,615	
Revenue - Misc Projects	0	0	9,538	
Revenue - Respite/Palliative				
Revenue - Unique Homes Grant	47,800	47,800	48,289	
Revenue - Recreation			5,169	
Revenue - Misc (Key & Door Cards)	1,900	1,900	1,538	
Total Emmanuel Home Revenue	4,162,761	4,162,761	3,675,765	
Society - Revenue				
Society - Membership	11,000	11,000	10,860	
Society - Membership - No Receipt	3,000	3,000		
Society - Donations	14,000	14,000	24,093	
Society Donations - No Receipt	13,000	13,000		
Society - Interest Income	5,000	5,000	4,661	
Total Society Revenue	46,000	46,000	39,614	
TOTAL REVENUE	4,208,761	4,208,761	3,715,379	
EXPENSE				
Society Expenses				
Audit Fees	22,000	22,000	20,089	
Society - Postage & Office Supplies	3,000	3,000	2,175	
Society - Grant Purchases			3,647	
Society - Parking and Mileage	1,500	1,500	400	
Society - Professional & Legal Fees	3,000	3,000	2,077	
Society - Staff Gifts & Appreciation	2,400	2,400	2,310	
Society - Planning & Development	30,000	30,000	21,007	
Society - Total Expenses	61,900	61,900	51,705	
Payroll Expenses				
Wages - Senior Management	376,208	376,208	401,445	
Wages - Administration	198,576	198,576	266,352	
Wages - Kitchen	286,963	286,963	328,197	
Wages - Recreation	120,179	120,179	120,251	

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Wages - Housekeeping	152,486	152,486	184,585	
Wages - Maintenance	148,403	148,403	206,081	
Wages - Personal Support	0	0	21,722	
Total Wages	1,282,815	1,282,815	1,528,632	
EI Expense	17,881	17,881	26,461	
CPP Expense	37,306	37,306	57,629	
WCB Expense	13,296	13,296	20,037	
Group Health Insurance	66,092	66,092	52,842	
RRSP - CCU	75,000	75,000	42,355	
Total Employee Benefit Expenses	209,575	209,575	199,324	
Staff Development	7,500	7,500	3,901	
Mileage / Parking	500	500	339	
Total Payroll Expenses	1,500,390	1,500,390	1,732,196	

Emmanuel Home Expenses

Auto Expenses	3,300	3,300	3,574	
Advertising & Promotions	3,000	3,000	3,983	
Community Engagement	1,000	1,000	667	
Amortization Expense		610,872	613,774	
Bank Charges	450	450	428	
Courier/ Postage & Meter Rental	4,200	4,200	3,487	
Fundraising Expense	2,500	2,500	0	
Electronic Payment Processing Fees	2,000	2,000	681	
Insurance	66,400	66,400	62,346	
IT and Related Services	19,700	19,700	27,481	
Office Internet Service	1,900	1,900	1,416	
Membership	6,800	6,800	4,327	
Staff Gifts & Appreciation	7,850	7,850	8,216	
Miscellaneous	1,000	1,000	1,251	
Licences	300	300	300	
Photo Copy Expenses	12,000	12,000	10,108	
Office Supplies	5,000	5,000	8,187	
Office Equipment & Repairs	1,000	1,000	3,360	
Furniture & Fixtures	4,200	4,200	2,009	
Property Taxes	225,000	225,000	177,332	
Recreation - Equipment & Supplies	1,500	1,500	1,650	
Printing	5,000	5,000	3,333	
Utilities - Power	209,928	209,928	159,559	
Utilities - Heating	89,186	89,186	81,736	
Utilities - Telephone	14,000	14,000	13,919	
Utilities - Cable TV	81,563	81,563	71,712	
Utilities - Water and Sewer	78,552	78,552	72,540	
Mortgage East Wing Principal	103,442			
Mortgage East Wing Interest	83,871	83,871	84,462	
Mortgage Centre Wing Principal	196,317			

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Mortgage Centre Wing Interest	21,983	21,983	21,998	
Mortgage Consolidate EW & NW Principal	296,382			
Mortgage Consolidate EW & NW Interest	389,904	389,904	389,904	
Contingency Reserve All Wings	120,000		19,570	
Replacement Reserve Centre Wing	21,700			
Computer Software & Hardware	10,000	10,000	8,084	
Total Emmanuel Home Expenses	2,090,928	1,963,959	1,861,394	

Kitchen Expenses

Kitchen - Groceries	150,000	150,000	163,831	
Kitchen - Supplies	13,400	13,400	15,325	
Kitchen - Equipment	3,100	3,100	2,686	
Kitchen - Grease Removal	1,800	1,800	1,315	
Kitchen - Equipment Maintenance	4,500	4,500	4,554	
Kitchen - Education (Dietitian)	800	800	400	
Total Kitchen Expenses	173,600	173,600	188,111	

Housekeeping Expenses

Housekeeping - Supplies	13,000	13,000	13,929	
Housekeeping - Equipment	2,000	2,000	4,356	
Total Housekeeping Expenses	15,000	15,000	18,285	

Recreation Income & Expenses

Recreation - Trip Expense			1,666	
Recreation - General Expense	15,500	15,500	9,288	
Total Recreation Expenses	15,500	15,500	10,954	

Maintenance Expense

Maint. - Landscaping	18,000	18,000	16,801	
Maint - Snow Removal	12,000	12,000	6,435	
Maintenance - Van Fuel			2,538	
Maintenance - Elevator	18,500	18,500	18,432	
Maintenance - Waste Hauling	12,500	12,500	10,987	
Maintenance - Fire Alarm & Entry	9,000	9,000	15,320	
Maintenance - Security System	2,500	2,500	1,572	
Maintenance - Overhead Door Service	2,300	2,300	1,621	
Maintenance - Intercom Licence	150	150	119	
Maintenance - Irrigation System	1,800	1,800	1,800	
Maintenance - Parafos H2O Treatment	5,000	5,000	5,000	
Maintenance - Window Cleaning	15,000	15,000	15,000	
Maintenance - Painting	20,000	20,000	4,077	
Maintenance - Suite Maintenance			46,779	
Maintenance - Gen Maint & Repair	70,000	70,000	66,650	
Maintenance - Flooring	25,000	25,000	4,000	
Maintenance - HVAC Contract & Parts	50,000	50,000	43,553	

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Total Maintenance Expenses	261,750	261,750	260,685	
Home Living Income & Expenses				
HL - Income	-366,300	-366,300	-367,328	
HL - Bath Assist & Trays		0	0	
HL - Added Care - AHS		0	-1,165	
Total HL Income	-366,300	-366,300	-368,493	
HL - Wages	337,000	337,000	338,895	
HL - Added Care Wages		0	6,567	
HL - CPP	12,800	12,800	13,578	
HL - EI	6,500	6,500	6,834	
HL - RRSP	15,600	15,600	9,990	
HL - Group Insurance	15,500	15,500	15,441	
HL - WCB Expense	4,600	4,600	4,872	
HL - Liability Insurance	1,800	1,800	1,581	
HL - Supplies	2,500	2,500	6,909	
HL - Small Equipment	600	600	730	
HL - Office Supplies	600	600	761	
HL - Staff Development	500	500	340	
Total HL Expenses	398,000	398,000	406,497	
Net - Home Living (HL)	31,700	31,700	38,004	
Supportive Living Income & Expenses				
SL - Income	-523,500	-523,500	-524,881	
SL - Wages	400,500	400,500	397,412	
SL - CPP Expense	15,500	15,500	16,882	
SL - EI Expense	6,800	6,800	7,392	
SL - RRSP	12,800	12,800	8,400	
SL - Group Insurance	12,500	12,500	11,243	
SL - WCB	5,500	5,500	5,929	
SL - Office Supplies	1,000	1,000	665	
SL - Telecare	6,500	6,500	6,271	
SL - Miscellaneous	2,000	2,000	1,858	
SL - Staff Development	2,750	2,750	1,830	
Total SL Expenses	465,850	465,850	457,882	
Net Supportive Living (SL)	-57,650	-57,650	-66,999	
TOTAL EXPENSE	4,093,118	3,966,149	4,094,334	
NET INCOME	115,643	242,612	-378,956	