**Meeting Duration Target:** 90 -120 minutes maximum

**Meeting Date: Start Time: Location:**

|  |  |
| --- | --- |
|  | **Call to Order** |
|  | **Review/Approval of Previous Minutes** |
|  | **Operational Sustainability** – Update on Progress/Challenges on Health Pillar Outcomes   1. Client 2. Financial (audit committee report) 3. Organization (Structure/Culture) 4. Mastery 5. Partnerships   **Decisions/actions required by Board or Leadership** |
|  | **Strategic Growth** – Update on Progress/Challenges on Strategic Initiative(s)   1. Priority One 2. Priority Two 3. Priority Three   **Decisions/actions required by Board or Leadership** |
|  | **Issues & Challenges Arising**   * Nature of the issue/challenge * Effect or impact on the organization * Actions being taken by staff to mitigate risk/impact   **Decisions/actions required by Board or Leadership** |
|  | **Successes & Celebrations & General News Update** |
|  | **Adjournment** |