**Meeting Duration Target:** 90 -120 minutes maximum

**Meeting Date: Start Time: Location:**

|  |  |
| --- | --- |
|  | **Call to Order** |
|  | **Review/Approval of Previous Minutes**  |
|  | **Operational Sustainability** – Update on Progress/Challenges on Health Pillar Outcomes1. Client
2. Financial (audit committee report)
3. Organization (Structure/Culture)
4. Mastery
5. Partnerships

**Decisions/actions required by Board or Leadership** |
|  | **Strategic Growth** – Update on Progress/Challenges on Strategic Initiative(s)1. Priority One
2. Priority Two
3. Priority Three

**Decisions/actions required by Board or Leadership** |
|  | **Issues & Challenges Arising*** Nature of the issue/challenge
* Effect or impact on the organization
* Actions being taken by staff to mitigate risk/impact

**Decisions/actions required by Board or Leadership** |
|  | **Successes & Celebrations & General News Update** |
|  | **Adjournment** |