

CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA

Minutes of Board Meeting September 30, 2020

Roll Call: Present: Allan Brennan, Hilda VanVeen-Gritter, Anko Buwalda, Mary Velthuisen, Kelvin VanDasselaar, Marjean Verseveldt, Laura Pothoven. Present via conference call: Darren Sinke Regrets: none.

1. *Opening:* Kelvin welcomed everyone, with a special acknowledgement given to newly elected Board members Margaret Verboon, and Peter Jonkman. The meeting was then opened with reading from a devotional and prayer.
2. *Additions to the Agenda:*
 - a. Board Executive Selection.
3. *Minutes of August 26, 2020 Board Meeting* were reviewed as circulated. **Motion carried:** to accept the minutes of the August 26, 2020 meeting.
4. *Business Arising from Previous meetings/Unfinished Business:*
 - a. Board Retreat with Brad Kotowich: Meeting scheduled for October 3, 2020 cancelled due to illness. Rescheduled to October 30th from 5 p.m. to 9 p.m.
 - b. AGM update: The AGM documents were distributed to all Society members, along with ballots to vote for the new Board members. There was no negative feedback from Society members regarding the process in place this year. Margaret Verboon, Peter Jonkman were voted in as new Board members. Kelvin VanDasselaar was voted to resume an extended Board term.
 - c. Evaluation of CEO, Darren Sinke, to be held in person with the Board Chair and Vice-Chair in the upcoming week.
5. *Executive Director's Report:* Darren presented his report. Report available in Board documents on the Portal.
 - a. The Board was notified that we currently have a 6% vacancy and are budgeting for a 0.5% vacancy rate for 2021.
 - b. Budget work is being finalized; the Board was informed that Emmanuel Home is eligible as a nonprofit to not pay city taxes. This provides a significant positive impact to our projections for next years budget.
6. *Treasurer's Report:* Update provided to the Board that the budget is more optimistic, projecting a zero deficit vs. the potential \$300,000. The final budget report will be provided at next month's Board meeting.
7. Strategic Growth and Development Committee: No meeting held.
 - a. Westend Update: November 17th is the scheduled hearing for the rezoning of the West End site land. This is a delay, that may impact timing but otherwise does not affect us.
8. *New Business:* **Motion Carried:** that the Board Executive are as follows, President: Kelvin VanDasselaar, Vice- President: Marjean Verseveldt, Secretary: Anko Buwalda, Treasurer: Alan Brennan.
9. *Correspondence:* None.

10. Round Table:

Mary thanked the Board for their support regarding her husband's recent surgery for Lymphoma and provided an update on how it went.

Anko provided an update on the difficult day and challenge his wife is facing with her recurrent prognosis of cancer and the subsequent treatments.

Peter congratulated the staff on maintaining a Covid-free building and wished them support.

Darren mentioned his wife, Meagan is entering her 8th month in her pregnancy and they are preparing for baby #4.

Kelvin is celebrating his birthday on Saturday!

Laura's mom suffered a brain aneurysm but is recuperating well at home.

11. Closing: Anko Buwalda closed in prayer and the meeting was adjourned.

12. In Camera: Orientation to new Board members provided.

NEXT MEETING: WEDNESDAY, October 28, 2020 AT 7:30 PM