

CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA

Minutes of Board Meeting held September 26, 2018

Board Members: Kelvin VanDasselaar, President; Ebeline Zee-Hawtin, Vice President; Henry Baker, Treasurer; Anko Buwalda, Secretary; Bert Kamphius; Mary Velthuisen; Allan Brennen; Harry Vriend; Evert Vroon. Executive Director: Darren Sinke.

Roll Call: Present: Anko Buwalda, Allan Brennen, Bert Kamphius, Mary Velthuisen, Evert Vroon, Ebeline Zee-Hawtin, Darren Sinke. Regrets: Henry Baker, Kelvin VanDasselaar and Harry Vriend.

1. **Opening:** Ebeline welcomed everyone, and opened with prayer.

2. **Additions to the Agenda:** Acknowledging legacy funds.

3. **Minutes of August 29, 2018 Board Meeting** were reviewed as circulated. **Motion carried:** to accept the minutes of the August 29, 2018 meeting.

4. **Unfinished Business:**

- a. **Date for policy meeting:** The second draft of the policies, based on the work done in March, will be sent out within the next week for review. We should be able to set a date at the October board meeting for another working meeting possibly in November.
- b. **Facilitators:** Darren, Kelvin and Ebeline met with Brad Kotowich of Focused Leadership Group on September 11 and have received his proposal. Another name, Peter Huizinga of Computronix, was offered and they are in the process of setting up a meeting with him and then will await his proposal. Once all the required information is received from both Brad and Peter, it will be brought to the Board for discussion.
- c. **Use of Cannabis:** Darren will be rolling out a policy on this soon.

5. **Executive Director's Report:** Darren presented his monthly report (full report on the EH portal).

- a. **Motion carried:** that the Board approve the amount of \$8,909.25 be taken from the Contingency Fund to cover the concrete work completed in front of the West Wing entrance.
- b. Darren reported that preparations are underway for the 2019 budget.
- c. The December 08 Craft Sale will be held in EH in the parkade.
- d. Darren stated that plug-ins will be installed for the residents that needed to park their vehicles outside.

6. **Treasurer's Report:**

No report. Darren did report that all is well!

7. **Health Committee Report:**

No report.

8. **Steering Committee Report:**

Bert reported that the two properties they were looking at are RF5 sites and would have to be rezoned to RA7 if we were to pursue this. Committee is waiting for a meeting with the City and will see if the sites are available for rezoning.

9. *Building Committee Report:*

Committee has not met lately, but the expansion progress continues on schedule and on budget. October should bring on the main floor concrete pouring, in order to stay ahead of winter. The various discussions with Cormode continue about different parts of the project that need to be finalized yet. Overall, there is nothing urgent or concerning to report.

10. *Life Lease Committee Report* (full report on the EH portal):

Committee met September 18. Some discussion took place about the wording of this concept, and it was suggested that we keep the name Life Lease. Members will be educated on this concept; it will be kept broad and simple. Initial reports are that lenders will receive a return of 95% of their investment.

11. *Neerlandia Seniors Home Report* (full report on the EH portal):

Darren reported that they were having a hard time trying to get together, but did meet with five of the members. They are excited and they will follow-up on three actions steps. The issue of the land is still up in the air as they are having difficulty finding the document that states that the land cannot be sold. It may mean EH would have to lease the land.

12. *New Business:*

Question was asked if we recognize and publish legacy funds that are received. Darren reported that donors have not been named or amounts published. A policy would have to be written if we wish to pursue this.

13. *Correspondence:* none

14. *Round Table:*

Board needs to begin the wage review for Darren soon.

15. *Closing:* Bert Kamphius closed in prayer and the meeting was adjourned.

NEXT MEETING: WEDNESDAY, OCTOBER 24, 2018 AT 7:30 PM