***EMMANUEL SENIORS LIVING* SOCIETY**

Strategic Development Committee

Wednesday, October 27, 2021, 7:30 p.m.

*Attendance:* Present: Pan Zhang, Andrew Yskes, Bert Kamphius, Coby Benoit (Chair), Laura Pothoven, (Secretary, Ex Officio), Darren Sinke (CEO, Ex Officio) Regrets: none

**1**. *Opening:* Darren welcomed everyone.

**2.** *Set Agenda:*

a. none

**3**. *Minutes of October 1, 2021 Strategic Development Meeting* were reviewed as circulated. **Motion carried:** to accept the minutes of the October 1, 2021 meeting.

**4**. *Business Arising from Previous meetings*/*Unfinished Business:*

a. Committee Mandate Approval: The Board approved the revised mandate as presented.

**5.** *New Business:*

*a. Selecting Planning Process / Timeline:* The Committee discussed at length the plan for initial steps in starting to formulate a strategy and where the focus should be. The committee decided to request the Board to consider having a facilitated session to create a succinct vision, mission, and values statement.

*b. Strategic Planning Policy*: The committee reviewed the policy, suggested a few edits. Coby to complete edits ahed of upcoming Board meeting so that the committee can have them presented.

**6*.*** *Resources:*

 a. What role should the Board play in strategic planning? (Beth Deaseley)

 b. 20 Questions Directors of Not-For-Profit Organizations Ask about Strategy and Planning (Hugh Lindsey, CICA)

 c. Strategic Planning and Governance (AB Gov. Board Development Program)

**7.** *Next Steps:* Report to the Board committee meeting progress and suggest the facilitation of session for vision creation.

**8.** *Next Meeting date:* TBD

**9.** *Closing:* Coby Benoit

**NEXT MEETING: TBD**