

CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA

Minutes of Board Meeting held May 30, 2018

Board Members: Kelvin Van Dasselaar, President; Ebeline Zee-Hawtin, Vice President; Henry Baker, Treasurer; Anko Buwalda, Secretary; Bert Kamphius; Mary Velthuisen; Allan Brennen; Harry Vriend; Evert Vroon. EH Executive Director: Darren Sinke

1. *Roll Call*: Present: Kelvin Van Dasselaar, Anko Buwalda, Harry Vriend, Mary Velthuisen, Evert Vroon, Allan Brennen, Ebeline Zee-Hawtin, and Darren Sinke. Regrets: Henry Baker and Bert Kamphius.
2. *Opening*: Ebeline Zee-Hawtin welcomed everyone and informed us that Kelvin Van Dasselaar would be coming later. She then opened with prayer.
3. *Additions to the Agenda*:
 - a. Election of new Board Executive.
 - b. Board Summer Social.
4. *Minutes of April 25, 2018 Board Meeting* were reviewed as circulated. **Motion carried: to accept the minutes of the April 25, 2018.**
5. *2018 Society AGM*: Minutes of the May 14, 2018 Annual General Meeting of the Christian Seniors Society of Northern Alberta were presented. The heading of the meeting minutes was corrected to reflect the proper title and these minutes were received as information.
6. *Election of Board Executive*: **MOTION carried: to nominate Kelvin Van Dasselaar as President; MOTION carried: to nominate Ebeline Zee-Hawtin as Vice-President; MOTION carried: to nominate Henry Baker as Treasurer; and MOTION carried to nominate Anko Buwalda as secretary.** All those nominated were elected by acclamation.
7. *Unfinished Business*
 - a. *Board Policies*: Harry Vriend informed the Board that he had copies of several Mission Statements that could be used as resources for further Board discussions. He will circulate them to the Board members.
 - b. *Questions Raised at AGM*:
 - i) Question was raised about possibly celebrating the anniversaries of both Trinity CRC (50th) and of Emmanuel Home (45th) together. It was noted these are two different entities and EH has already had a celebration.
 - ii) Question was raised about the Board revisiting the present membership fees (\$20 for single membership and \$30 for family membership). The Board decided that if there is a financial hardship, the member should speak to the Executive Director.
 - iii) Question was raised if more reports should be presented at our AGMs. It was noted that all the various committee reports are presently covered in the Executive Director's report, but this is something that can be considered for future meetings.
8. *Executive Director's Report*: Darren Sinke presented his monthly report. Darren provided updates on residents, waiting lists, staff, Race for the Ages, and the expansion. He also noted the office staff is looking at converting an empty bachelor suite in the East wing to a nursing station. Darren also shared the matter of security within the building. Money and jewelry has recently been stolen from residents' suites. Darren strongly emphasized the need for residents and visitors to be vigilant about who they let into the building.

9. *Treasurer's Report:* Henry Baker submitted a report, saying that everything looks good at this point.
10. *Health Committee Report:* There has not been another meeting; nothing to report.
11. *Steering Committee Report:* There has not been another meeting; nothing to report.
12. *Building Committee Report:* Darren Sinke reported.
 - a. Good attendance at the ground breaking ceremony.
 - b. Work has begun and access to the East wing is complete.
12. *Life Lease Committee Report:* There has not been another meeting; nothing to report.
13. *Neerlandia Seniors Home Meeting Report:*
 - a. Darren Sinke reported that they are working on tentative drawings.
 - b. Two members of the Neerlandia community would like to meet with the Board. It was decided to invite them to our next Board meeting and enjoy a dinner with them. Dinner will be at 5:30 pm in the boardroom and Darren will make arrangements for the food.
14. *Board Summer Social:* Ebeline Zee-Hawtin invited Board members and their spouses to her home in Pigeon Lake for a summer social and potluck on Saturday, July 07. Further details will be forthcoming.
15. *Correspondence:* Board members reviewed a letter that was received from the Toornstra family concerning the dismissal of their brother Clarence as an employee of Emmanuel Home. The Board spent considerable time reviewing the draft copy of a response letter. Board members provided their thoughts and comments. Darren Sinke will write up the response letter for final Board approval. The Board now considers this matter closed.
16. *Round Table:* Darren Sinke reported that he and his family will be away on vacation from June 6-18. Several Board members shared their personal struggles and joys. Question was asked if the Board could meet with the new Resident Support Coordinator, Tini Oort. Darren said he would arrange that.
17. *Closing:* Evert Vroon closed in prayer and the meeting was adjourned.

NEXT MEETING ON WEDNESDAY, JUNE 27, 2018 AT 5:30 PM (NOTE TIME CHANGE!)