

# CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA

## Minutes of Board Meeting held May 29, 2019

*Roll Call:* Present: Hilda Vanveen-Gritter, Marjean Verseveldt, Anko Buwalda, Bert Kamphuis, Allan Brennan, Mary Velthuisen, Kelvin VanDasselaar, Evert Vroon, Darren Sinke, Laura Pothoven. Regrets: Henry Baker

1. *Opening:* Kelvin Van Dasselaar welcomed everyone, read from Isaiah 40 and opened in prayer.
2. Election of New Board Executive: elected by acclamation to the following roles;
  - a) Chairman: Kelvin Van Dasselaar
  - b) Vice-Chairman: Evert Vroon
  - c) Secretary: Anko Buwalda
  - d) Treasurer: Henry Baker
3. *Additions to the Agenda:*
  - a) Add board member to the Health Committee – tabled until review of documents from Brad.
4. *Minutes of April 24, 2019 Board Meeting* were reviewed as circulated. **Motion seconded and carried:** to accept the minutes of the April 24, 2019 meeting.
5. Minutes of AGM held May 14, 2019. Received as information
6. *Unfinished Business:*
  - a. *Discussion on Brad Kotowich's meeting re: Governance Responsibilities.* It is decided that a sub-committee consisting of Kelvin Van Dasselaar, Evert Vroon, and Allan Brennan will meet and review the documents from Brad. The committee will also complete the Board policy book.
  - b. *Policy Information:* Policy information needs to be sent to Allan, so numbering can be done.
  - c. **Motion seconded and carried:** To approve the gift of \$2000 for Darren in recognition of him successfully completing his MBA, from the Board 'In Camera' meeting.
7. *Executive Director's Report:* Darren presented his monthly report (full report on the EH portal).
  - a) Andrew Geisterfer, Emmanuel Home's Lawyer expressed interest in the opportunity to discuss with board about roles from a legal perspective. Recommended to the Board, the following motion as a securement for Executive Director's protection and the Board's leadership and strategic growth desires. Decision on this meeting with the Lawyer, will be discussed by the newly formed sub-committee.

**Motion Seconded and Carried: That the Board supports the energy and time that the Executive Director is putting into the growth and expansion of the Society.**
8. *Treasurer's Report:* Henry provided on portal.
9. *Health Committee Report:* no report.
10. *Steering Committee Report:* Communication with Melcor is ongoing, regarding piece of land by Lewis estates. No actual updates. Parkland site updates forthcoming.

**11. Building Committee Report:** Darren will be putting the trades' site meeting minutes on the Portal. Roof is almost framed out, with the hopes of completion by mid-June. Shore Posts are coming out this week, the trades will have increased access to start their work.

**12. Life Lease Committee Report:** No Report.

**13. Neerlandia Seniors Home Report:** Update given, and the request for use of money from contingency fund.

**Motion Seconded and Carried: That the Society engages Harrison Bowker, at the cost of \$2,315 + GST and funded from the contingency, to get an appraisal on the land in Neerlandia.**

**14. New Business:**

- a) Board Social: tentative date set for August 23 or 24 for a Potluck BBQ, Kelvin Van Dasselaar offered to host.
- b) Discuss Treasurers position: comparison was reviewed to previous financial paperwork. Finance changed its' format reporting piece, can be provided again. (simplified pdf version)

**15. Correspondence:** None.

**16. Round Table:** Darren will be away as stated in ED report. Kelvin mentioned he met with Paul Mcgaughlin, who reports and writes on insights to government and their processes. He encouraged reading the platform for UCP. Evert sent a reading list, recommended by Carey Nieuhof, focused on Leadership type books via email.

**17. Closing:** Allan Brennan closed in prayer and the meeting was adjourned.

**NEXT MEETING: WEDNESDAY, June 26, 2019 AT 7:30 PM**