

EMMANUEL SENIORS LIVING SOCIETY

Minutes of Board Meeting June 30, 2021

Roll Call: Present: Bert Kamphuis, Allan Brennan, Hilda VanVeen-Gritter, Andrew Yskes, Tony VanderMeer, Coby Benoit, Pan Zhang, Peter Jonkman, Darren Sinke and Anko Buwalda
Regrets: none.

1. *Opening:* Peter Jonkman welcomed everyone and especially newly elected members, Coby Benoit, Andrew Yskes and Tony VanderMeer. He then opened with reading a devotional entitled “*Run the Race*” written by Charles Stanley and opened in prayer.
2. Election of new Board Executive:
Chair: Peter Jonkman
Vice Chair: Tony VanderMeer
Secretary: Anko Buwalda
Treasure: Allan Brennan
2. *Additions to the Agenda:* none
3. *Minutes of May 26, 2021, Board Meeting* were reviewed as circulated. **Motion carried:** to accept the minutes of the May 26, 2021 meeting.
4. *Minutes of May 31, 2021 AGM meeting* were reviewed and were received as information. These minutes will be formally approved at the next AGM.
4. *Business Arising from Previous meetings/Unfinished Business:*
 - a) Sustainability Documents: As Brad Kotowich was unable to attend our meeting, this item was tabled until our August 25, 2021 Board meeting.
 - b) The new name of our Society, Emmanuel Seniors Living Society, was approved at the recent AGM.
 - c) The Private Loans proposal was approved at the recent AGM. Darren and his team will begin the process of implementing this program soon.
5. *CEO Report:* Darren presented his report verbally.
 - a) West End Development:
 - i) Darren updated the Board on the latest developments in and around the site. With the latest revelations in the news, Darren outlined the steps that have been taken to stay ahead of any potential issues. More details to come in the next couple months.
 - ii) The only remaining condition on the land transaction is the subdivision. Once EPCOR has approved the submitted action plan, the subdivision will be approved.
 - iii) We’ve received a Letter of Terms from CCU & Servus, and it is a positive step! We have also been in discussion with a broker and CMHC, but have not received an offer yet.
 - iv) If things continue on track, Keller Construction will send the project out for tender in the first week of August. The tender process will produce a fixed budget for the entire project, at which time Emmanuel Home would decide whether to give the green light or not.
 - b) Emmanuel Home
 - i) It’s been a challenging few weeks with the dismissal of a long term employee. There have been a wide range of discussions and meetings with the employee over the past 18 months, including written warnings, but the conduct did not improve and it was decided to move on. It’s a difficult decision, and the public perception is not positive. Darren is

confident in Emmanuel Home's process and communication with the employee, but, of course, details can't be shared with staff and residents who don't understand.

- Discussion was had about what community members are saying, including concerns about the overall work environment is perceived to be like.
- ii) The building is almost full! Only 4 more suites remain empty, outside of the pending DSL suites. This is great news!

6. Treasurer's Report: Allan reported that due to the building not being full and the costs associated with COVID, we are in a loss of \$313, 000 at this time. As of the end of May, we had a 'usable' cash position of about \$600K available, which puts us in a very good position for day-to-day needs.

7. Strategic Growth and Development Committee: This item was tabled.

8. New Business: None.

9. Correspondence: None.

10. Round Table: Several members shared on going health concerns of family members or of themselves. We were asked to keep Allan Brennan in our prayers as he is dealing with large bowel cancer and will require surgery on July 13. We will also keep Peter Jonkman's sister Marguerite Visscher in our prayers as she deals with serious health issues.

Chairman suggested that the member closing in prayer will open with devotions at our next Board meeting. This found approval of the Board. Darren will also be included in the rotation.

11. Closing: Pan Zhang closed in prayer and the meeting was adjourned.

12. In Camera

NEXT MEETING: WEDNESDAY, August 25, 2021, AT 7:30 PM

13.