

CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA

Minutes of Board Meeting February 24, 2021

Roll Call: Present: Allan Brennan, Hilda VanVeen-Gritter, Anko Buwalda, Mary Velthuisen, Marjean Verseveldt, Margaret Verboon, Peter Jonkman, Darren Sinke, Laura Pothoven, Kelvin VanDasselaar
Regrets: Anko Buwalda left the meeting early.

1. *Opening:* Kelvin welcomed everyone and opened with reading from James 5 and prayer.
2. *Additions to the Agenda:*
 - a. none
3. *Minutes of January 27, 2021 Board Meeting* were reviewed as circulated. **Motion carried:** to accept the minutes of the January 27, 2021 meeting.
4. *Business Arising from Previous meetings/Unfinished Business:*
 - a. Final Review of Board Sustainability documents: Leadership has started to go through the document and has had some preliminary discussions, they will continue to work through it. We are looking at ways to prove metrics to the Board. How can we evidence the work being done and be intentional in showing this. Darren will build a calendar for the year so that we focus on certain areas. The board agreed to have Darren build the calendar for both the Board and for the Leadership team and structure us moving forward.
 - b. Bylaw Adjustments for Sustainability documents: The Board to keep this on radar for the AGM. Will continue to discuss next meeting.
 - c. **Motion Carried:** to approve the change of Society to “Emmanuel Seniors Living Society” pending Society approval.
 - d. Discuss possible new name for Inglewood Building: The Board to be informed on names suggested for approval/review prior to Society meeting.
 - e. Private loan Program: The Board discussed the parameters on this program. Details to be fleshed and society approval needed. Motion postponed until further details worked out. Darren tasked to flesh out wording and details regarding this program.
 - f. AGM: Roll out will most likely be electronically. Voting options to be electronic, with paper option. AGM date to be determined via Doodle Poll, to be sent via email to Board.
 - g. Board Nominations: Discussion held; Board members tasked to search for required skill set.
5. *CEO Report:* Darren presented his report verbally.
 - a. Covid update: The Residents are set to receive their second dose of the vaccine on March 3. Staff doses have been ongoing. Our outbreak lift date is set for March 5th.

Small group recreation events and opening the dining room have started.

Updated order from Dr. Hinshaw’s office received, to watch for the Covid-19 variants. There are very strict protocols for this type of outbreak. Fear of covid variant is the next thing plus the vaccine roll-out, it will be interesting to see the tension of the resident and families work with this in varying degrees.

Rapid Test: The government rolled out rapid testing for staff. They want us to be prepared to offer this for staff. We have submitted our plan for this program; however, we are not fan of the strategy of this. False positives are high, and the impact is significant for staff levels based on inconclusive tests. It is messy; however, the rollout is ongoing.

West End Building: The subdivision of the land is in motion, the city has approved, and our lawyers are starting to talk. The design development is ongoing, with initial preliminary high level budget figures of 34 million. This is the ceiling of what we can borrow, it is a large number but feels ok as we are in the ballpark of where we wanted to land. Finance discussions are happening, and this will be fleshed out further. Comparing to the North Wing build, designer, architect, energy requirements and national codes are significantly different, and the impact is being seen. Work has also begun with CMHC to flesh out the details. Once land is acquired, website and communications will be at the forefront, ahead of the AGM. Our goal is to connect and meet with future residents.

Recent request from current resident for society member names, reminder to Board that this information is not given out due to privacy laws.

6. Treasurer's Report: Audit occurred, the documents were received today and will be forthcoming. Auditor to join next Board meeting.

7. Strategic Growth and Development Committee: no meeting held.

8. New Business: none.

9. Correspondence: none.

10. Round Table: Kelvin has joined Remax Realty and looks forward to selling vacation homes during the summer.

11. Closing: Peter Jonkman closed in prayer and the meeting was adjourned.

12. In Camera

NEXT MEETING: WEDNESDAY, March 31, 2020 AT 7:30 PM