

CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA

Minutes of Board Meeting April 28, 2021

Roll Call: Present: Bert Kamphuis, Allan Brennan, Hilda VanVeen-Gritter, Mary Velthuisen, Marjean Verseveldt, Margaret Verboon, Peter Jonkman, Darren Sinke, Laura Pothoven, Kelvin VanDasselaar
Regrets: Anko Buwalda

1. *Opening:* Kelvin welcomed everyone and opened with reading Ephesians 4: 20 – 5:1 and prayer.

2. *Additions to the Agenda:*

a. none

3. *Minutes of March 31, 2021 Board Meeting* were reviewed as circulated. **Motion carried:** to accept the minutes of the March 31, 2021 meeting.

4. *Business Arising from Previous meetings/Unfinished Business:*

a. Final Review of Board Sustainability documents: Darren presented the Board with a sample of the yearly calendar; this option was discussed last meeting. The idea is that the calendar structure provides the Board a focus point for each month. This is to show that the Board addresses items on the Sustainability documents, with the proposed agenda. The Board discussed at length the calendar document and the approach going forward. Peter, Marjean, Kelvin and Darren to meet with Brad Kotowich, from Focused Leadership, and discuss further the Calendar and the Sustainability documents.

b. Private Loan Program pending society approval: The Private Loans Program proposal presented to the Board. The presentation at the AGM is to let the Society know that this supports capital projects, with the maximum to borrow up to 10 million. Adjustment made to add that the committee members, staff, and board are not allowed to utilize the program.

Motion Carried: To present the Private Loan Program to the Society.

c. Date set for AGM: May 31st, 2021 via Zoom.

d. Board Nominations: Two potential board members have been nominated by a resident. The Board discussed the possibility to approach the three candidates to see if anyone would consider waiting a year or not. The Board discussed the process of election, as well as the skill set we are looking for. If an election is needed, a mail out ballot with AGM package would be ideal prior to meeting.

Motion Carried: to accept the Board nominees as presented based on the response to election.

5. *CEO Report:* Darren presented his report verbally with an update.

1.) Covid-19 Update: There are 5 or 6 staff isolating because of being close contacts to Covid positive household members. It feels like it is all around us, however the evidence is showing that the vaccine is working. The new visitor guidelines were recently announced, which is a positive change overall. This will increase traffic in the building; however, it is a step in the right direction. A survey will go out to residents to ensure approval for moving forward. Once that is compiled, we will communicate the roll-out to everyone. There is the anticipation of a positive support for it. The 4 Designate Support Person's are a mandatory thing we must do, however based on the survey results, the decisions can be made around the indoor and outdoor visiting parameters. Right now, our stress point is the staff and the impacts that could be seen there with opening further.

2.) Staff/Resident Update: It has been a difficult month, especially in administration. We are seeing fatigue, sadness, depression, and criticisms from all angles. Some residents have decided

to put together a resident council, Darren had a good conversation with them. To summarize, the resident council never gave the opportunity to administration to respond to their concerns prior to formulizing the committee. The consternation and frustrations from the past year are coming out in different ways. With the residents and the staff feeling the weight, it has been an emotional toll for all involved. We are challenged with this to stay focused, with clear and consistent messaging. The Board was informed that the entire process surrounding moving Sonja Zuchotzki to the homecare department was done with due process and we are more than confident on meeting all the employments standards. The Board is welcome to have a conversation with Darren should they desire more details.

3.) AHS contract negotiations: We are making progress on the DSL program contract negotiations and it has been decided that 10 of the 11 people will function well on a homecare program. We will proceed to offer the families/resident the opportunity to stay at Emmanuel Home under the homecare guise. We will announce the move from DSL to Homecare in the next few months. Losing the DSL program will give us the freedom to choose our residents going forward via Fred Woudstra's role.

4.) West End Project

- a) There are 41 people on the waitlist!
- b) The Land purchase continues to be a waiting game and in limbo, Gene Dub is frustrated that he keeps telling us that. This is all due to city adjustments and approval process.
- c) Financing discussions: We are currently working with ICI and CCU, to pursue our funding umbrella. The discussions surround if they can do it and/or why not.

CCU: Do they have the capacity to do it? They have not provided a rate yet. The North wing was set with 3.29%.

ICI: They present the route of CMHC, with a 2.5% on a 5-year term, over a 40-year amortization. This route does make their overall application process longer. This could impact when we put a shovel in the ground.

5.) Vacancies: There is 6 empty suites in the East Wing, the North Wing has 1 suite left. We are optimistic that the East wing will be chosen once North Wing filled.

6. *Treasurer's Report*: In good order but will not be in great shape until all suites are occupied.

7. Strategic Growth and Development Committee: No meeting held.

8. *New Business*: none.

9. *Correspondence*: none.

10. *Round Table*: none.

11. *Closing*: Hilda VanVeen Gritter closed in prayer and the meeting was adjourned.

12. In Camera

NEXT MEETING: WEDNESDAY, May 26, 2021 AT 7:30 PM