Meeting Minutes Page 1 of 2

Meeting Detail

Project Code 1031608

Track Management Meeting
Subject Design Meeting with ASME
Meeting Date 2017-12-15
Reminder Date 2017-12-15
Location Emmanuel Home
Purpose

Project Name Emmanuel Home - North Wing Meeting No. MGMT-07 Status PENDING

Start 01:30 PM Entered By Graeme Vriend End 04:00 PM

	Attendees		
Na Nae ne	cc onbyc only	AbsentAbsent	Notes Notes
Allen Brennan			
Colin Schneider		✓	
Darren Sinke			
Derrick			
Evert Vroon			
Graeme Vriend			
John Oort			
Kevin Minaker			
Mike Brink			
Mike Brink			

Agenda						
Item No.	Name	Notes	Responsibility	Due Date	Status	^
07-01	Architectural	15-DEC-17 (GV) - Emmanuel home requested windows be added to office 102 for visibility to front door and reception desk BR2 to provide furniture layout for amenity and café space Emmanuel requested some sort of a barrier whether it be mobile planters or a permanent wall to define café space from balance of area DP Update - Tree assessment evaluation has been submitted. Minor revisions will be required to the landscape plan for re-submittal Emmanuel Home has requested temporary access to existing East Wing entrance during construction. Details to be coordinated at a later date Review of balcony doors concluded that these doors should swing out onto the deck Temporary parking will be critical during construction process.			New	
07-02	Structural	15-DEC-17 (GV) - Columns near reception desk have been re-positioned to improve sightlines to front door. - Discussion around the foundation system for link to existing building concluded that deep foundations would be required in this location as this will all be disturbed during construction. A structural slab will be used in this location to eliminate potential settlement. - Ethos has requested that the East wall in prayer room 109 be positioned to line up with the structure above. - Review of main floor framing suggested that Red Iron be used for all amenity walls in lieu of patch work of bearing studs and columns. This should simplify the erection of the red iron package. Steel stud infill will be used in these locations Interior beams on GL E & F will be dropped to allow the Comslab to bear on the top of the beams maintaining consistent slab across Further review and coordination required at brick angle detail on main floor slab balcony doors Toilet at GL 7&D will have to be adjusted as it is currently sits directly on top of column below. - General review of landscaping to the courtyard suggested that we start with a 10" drop from main floor and slope away. A section will be provided for further review and coordination with Civil Concrete stair shafts will be poured with embed plates in wall at adjoining floor elevation. Weldable re-bar or nelson studs (Ethos to review) will be installed to transfer shear at these locations Balcony steel will be connected back to building via knife plate connection allowing insulation & air barrier to be maintained. The metal deck will be dropped inside the perimeter beam to allow for simple connection to building.			New	>

Meeting Minutes Page 2 of 2

Item No.	Name	Notes	Responsibility	Due Date	Status
		- An overlay of the Comslab decking over the mechanical plan would be beneficial to determine any potential conflict with plumbing.			
07-03	Mechanical	15-DEC-17 (GV) - Review of Solarium framing concludes that ductwork will have to dip under structure into this space to serve perimeter windows & walls. Bulkheads will be required Revise diffuser locations to stay out from G/L E & F from main floor amenity area Risers from parkade to suites above amenity area will come up in mechanical room 105 and distribute within ceiling of amenity area to respective riser Garbage room to have one central exhaust fan on the roof Review of suite distribution concludes that bulkheads will be required for exhaust fans and main supply plenum running perpendicular to Comslab. A dropped ceiling will be required in storage closet in one bedroom suite. BR2 to coordinate.			New
07-04	Schedule	15-DEC-17 (GV) - Drawing package will be permit ready for January 15. Tender drawings to be complete by the end of January.			New

Next M	eeting	Info
--------	--------	------

Date	2017-12-22	Time 01:30 PM
Subject	Design Meeting with ASME	
Location	Emmanuel Home	
Reminder Date		
Comments		