



Housekeeper

Introduction:

The Lighthouse is an independent/assisted living home for seniors under the direction of the Emmanuel Seniors Living Society, since 1968. Our mission is to provide a Christian environment that is safe and comfortable so seniors can live with dignity. In providing services and supports to our residents, we are guided by our core values: Integrity, Caring, and Excellence.

Job Description

Reporting to the Resident Experience Coordinator. The Housekeeper is responsible for assisting in housekeeping operations to ensure a clean, safe, and comfortable environment for residents and guests. The ideal candidate will be detail-oriented, organized, and committed to delivering an excellent resident and guest experience.

Primary responsibilities include:

- Maintain the cleanliness of all facility areas.
- Dust tables, chairs, desks, cabinets, lamps/light fixtures, wall vents, handrails, ceiling fans, baseboards, and blinds.
- Check sofas and chairs for debris; vacuum, dust, and spot-clean as needed.
- Vacuum carpets, sweep, buff, and mop floors; spot-clean carpets when required.
- Clean and sanitize bathrooms, refill paper towel, toilet paper, and soap dispensers.
- Clean windows and mirrors.
- Empty garbage containers and dispose of waste safely in common areas.
- Clean the laundry rooms.
- Check for marks on walls and address them accordingly.
- Identify and report potential maintenance issues.
- Demonstrate safe and proper techniques for using chemicals/cleaning solutions and stocking housekeeping carts.
- Assist with meal preparation as required.
- Assist residents in emergency situations.
- Restock coffee and water in the common areas
- Perform other duties as assigned by the Resident Experience Coordinator or Guest Services, Team Lead.

Qualifications:

- Previous housekeeping experience in a residential care facility, hospitality, or healthcare setting is preferred.
- Knowledge of cleaning techniques, sanitation standards, and proper chemical use.
- Ability to operate cleaning equipment such as vacuums, floor buffers, and carpet cleaners.

- Strong time-management skills with the ability to work independently and prioritize tasks effectively.
- Good communication skills and the ability to interact positively with residents, staff, and visitors.
- Demonstrated ability to follow health and safety protocols.
- Compassionate and respectful approach when working with seniors.
- Ability to handle confidential information with discretion.
- Basic first aid and CPR certification (or willingness to obtain) is an asset.

Working Conditions

- Exposure to hot surfaces, steam, wet floors, heavy lifting, mechanical equipment, and cleaning chemicals.
- Flexible hours, including weekends and holidays, may be required.

Physical Demands

- Regularly required to use hands and fingers for cleaning tasks.
- Occasionally required to taste or smell (e.g., during meal preparation support).
- Ability to push, pull, and lift up to 50 lbs on a weekly basis.
- Must be able to reach, bend, stoop, and work in a standing position for extended periods.

Notes

The successful candidate will be required to undergo a **security screening** for working in the **vulnerable sector**.

Position: Competitive Salary with experience.

Closing Date: Until successful candidate is found.

For more information or to apply send resume with two references and cover letter to hr@esls.ca

We thank all applicants for their interest; however, only those selected for interviews will be contacted.