Staff Meeting – June 26, 2019

Donna welcomed everyone and opened in prayer

Staff meetings typically are a time and venue to communicate information regarding work, but they are also important for getting together socially, sharing food, and having good conversation and connections. Thanks given to Veronica Chacon for providing us with this yummy El Salvador Food today!

Encouragement expressed to everyone to consider participating in the annual staff BBQ. It is also a wonderful time of fellowship.

Audit Results: Donna expressed that she is very proud of every person here, as we did very well on the Audit. AHS sent 2 people, one who has been an auditor for a long time and the other who knew about Emmanuel Home from a pharmacare connection. They were really excited to be here to perform the audit. Emmanuel Home has a great reputation within senior housing and the it’s broader community. They couldn’t express enough how exceptional and great of a job Emmanuel Home staff are doing for seniors. The care is very present, and we are accomplishing an excellent job. They loved the employee handbook, so kudos expressed to Coby and Laura for their work on that. Some minor adjustments were needed in the area of housekeeping. They required Personal Protective Equipment (PPE) available for staff in all the housekeeping closets to protect when dumping water from the mop buckets. It was also noted that the eye wash stations bottles were empty.

Feedback: Donna shared that the kitchen staff received a compliment from a resident, who expressed thankfulness for the quality and abundance of food at meal times.

Appreciation also noted to the Decor Committee; Maria, Lauree and Laura, for doing a great job in sprucing up the corners of Emmanuel Home.

Congratulations extended by Laura to Mary for her work in the gardens and grounds of Emmanuel Home. The home has been nominated for Front Yards in bloom – Public Spaces again!

OH&S Update: Laura updated everyone on OH&S related matters. The Recommendations made from the OH&S inspection are being worked on behind the scenes. Staff may notice changes in their departments, things like liquids and chemicals being moved to a lower shelf, step stools being available in required rooms, etc.

WHMIS Education is actively available and rolled out, we will be targeting the housekeeping staff first and then focus onto the kitchen staff. Laura has the WHMIS binders available in her office. Staff can take the binders home and read at their leisure. It is required to take a 15 question exam, with a passing score of 80 % or higher. You will be given 3 attempts to achieve this, please make an effort to complete this education in a timely manner.

Volunteer Fire Marshalls have been updated, Mrs. Gerrie Hamstra has agreed to volunteer for the Centre Wing – Front Lobby. Below is the updated, current list of Fire Marshalls:

West Wing 1st Floor Wilma Van Essen

West Wing 2nd Floor Bill Barthel

West Wing 3rd Floor Johanna Werkman

Centre Wing 1st Floor Tom Rennie

Centre Wing 2nd Floor Rita Snyder

Centre Wing 3rd Floor Harry Kingma

Centre Wing Lobby Gerrie Hamstra

East Wing 1st Floor Edith De Bree

East Wing 2nd Floor Lorraine Silversides

East Wing 3rd Floor Tina De Vries

East Wing 4th Floor Janny Barthel