FINANCIAL STATEMENTS



STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2017

	<u>Unrestricted</u>	Internally Externally Unrestricted Restricted Restricted		Capital <u>Fund</u>	<u>Total</u>	
ASSETS						
Current Cash Term Deposits (Note 3) Accounts receivable (Note 4) Inventory Prepaid expenses	\$ 190,929 275,794 41,002 17,958 375,636	\$ - 208,283 - - -	\$ - 60,789 - - -	\$ - - - - -	\$ 190,929 544,866 41,002 17,958 375,636	
	901,319	208,283	60,789	-	1,170,391	
Capital assets (Note 5)				15,353,912	15,353,912	
	\$ <u>901,319</u>	\$ 208,283	\$ <u>60,789</u>	\$ <u>15,353,912</u>	\$ <u>16,524,303</u>	
LIABILITIES AND NET ASSETS						
Current Accounts payable and accrued liabilities (Note 6) Deferred revenue (Note 7) Damage deposits Callable debt due within one	\$ 249,823 26,739 168,437	\$ -	\$ - -	\$ - - -	\$ 249,823 26,739 168,437	
year (Note 8) Current portion of long-term debt (Note 9)		-	-	1,604,768 192,332	1,604,768 192,332	
	444,999	_		1,797,100	2,242,099	
Callable debt due beyond one year (Note 8)	-			3,413,703	3,413,703	
	444,999	-	-	5,210,803	5,655,802	
Long-term debt (Note 9)				2,397,705	2,397,705	
	444,999	-	-	7,608,508	8,053,507	
Net assets	456,320	208,283	60,789	7,745,404	8,470,796	
	\$ <u>901,319</u>	\$ <u>208,283</u>	\$ <u>60,789</u>	\$ <u>15,353,912</u>	\$ <u>16,524,303</u>	
APPROVED ON BEHALF OF THE	BOARD					

The accompanying notes are an integral part of these financial statements.

Director

_____ Director

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2016

	<u>Unrestricted</u>		<u>Unrestricted</u>		<u>Unrestricted</u>		Internally Externally Restricted			Capital <u>Fund</u>		<u>Total</u>	
ASSETS													
Current Cash Term Deposits (Note 3) Accounts receivable (Note 4) Inventory Prepaid expenses	\$	210,742 468,228 41,725 15,764 74,709	\$	- 188,179 - - -	\$	39,895 - - -	\$	- - - -	\$	210,742 696,302 41,725 15,764 74,709			
		811,168		188,179		39,895		-		1,039,242			
Capital assets (Note 5)	_		_	<u>-</u>	_		-	15,339,025	-	15,339,025			
	\$_	811,168	\$ _	188,179	\$_	39,895	\$	15,339,025	\$	16,378,267			
LIABILITIES AND NET ASSETS					K								
Current Accounts payable and accrued liabilities (Note 4) Deferred revenue (Note 7) Damage deposits Callable debt due within one	\$	277,907 8,542 164,990	\$	0	\$	- - -	\$	- - -	\$	277,907 8,542 164,990			
year (Note 8) Current portion of long-term		-	1	-		-		305,824		305,824			
debt (Note 9)	_	-	/-		_		-	190,354	-	190,354			
		451,439		-		-		496,178		947,617			
Callable debt due beyond one year (Note 8)		_	_		_		-	5,018,500	-	5,018,500			
		451,439		-		-		5,514,678		5,966,117			
Long-term debt (Note 9)	_		_	<u>-</u>	_		-	2,590,036	_	2,590,036			
		451,439		-		-		8,104,714		8,556,153			
Net assets	_	359,729	_	188,179	_	39,895	-	7,234,311	-	7,822,114			
	\$	811,168	\$ <u>_</u>	188,179	\$_	39,895	\$	15,339,025	\$_	16,378,267			

CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>U</u>	nrestricted	ı	Internally Restricted ontingency <u>Reserve</u>	F Re	Externally Restricted eplacement <u>Reserve</u>	<u>C</u> a	apital Fund		<u>Total</u>
Balance, beginning of year	\$	359,729	\$	188,179	\$	39,895	\$	7,234,311	\$	7,822,114
Net excess (deficiency) of revenue over expenses Purchase of capital assets Repayment of long-term debt		1,062,919 (358,438)		(8,370) (61,526)		(790) -		(405,077) 419,964		648,682 -
and callable debt Externally imposed capital		(496,206)		-		-		496,206		-
restriction Reserve transfers	_	(21,684) (90,000)	_	90,000	_	21,684 	_	<u>-</u>	_	<u>-</u>
Balance, end of year	\$_	456,320	\$ <u>_</u>	208,283	\$_	60,789	\$_	7,745,404	\$_	8,470,796

	<u>Un</u>	restricted	R Cc	nternally estricted entingency Reserve	F Re	Externally Restricted eplacement <u>Reserve</u>	<u>C</u>	apital Fund		<u>Total</u>
Balance, beginning of year	\$	619,875	\$	391,061	\$	230,938	\$	7,080,834	\$	8,322,708
Net excess of revenue over expenses Purchase of capital assets Repayment of long-term debt		772,673 -		(673,207) (19,675)		(212,727)		(387,333) 19,675		(500,594) -
and callable debt Externally imposed capital restriction Reserve transfers		(521,135) (21,684) (490,000)		- 490,000	_	21,684 -	_	521,135 - -	_	- - -
Balance, end of year	\$	359,729	\$_	188,179	\$_	39,895	\$_	7,234,311	\$_	7,822,114

STATEMENT OF OPERATIONS

Revenue - Facility		<u>2017</u>		<u>2016</u>
Rent Alberta government grants	\$	2,301,428	\$	2,226,153
Supportive Living Home Living Other Mortgage subsidy		527,054 337,096 266,843		507,001 308,428 46,355 2,688
Meals Residential services Parking Recreation Other income	_	302,643 67,960 38,806 12,506 2,689		299,947 64,873 37,886 13,686 5,292
	_	3,857,025	_	3,512,309
Expenses - Facility Salaries and benefits		4044044		0.40.000
General operations Supportive Living		1,041,244 429,000		942,092 465,928
Home Living Amortization		371,151 398,927		310,924 387,333
Repairs and maintenance		206,890		892,756
Interest		196,497		226,570
Electricity Food and catering		174,140 157,368		209,899 152,464
Property tax		78,830		74,512
Office supplies		54,652		64,057
Heating		53,459 53,270		38,825
Cable Insurance		53,276 44,223		49,669 33,202
Professional fees		18,517		18,151
Telephone		14,304		11,056
Housekeeping supplies		7,755		10,286
Supportive Living program costs		7,591		7,105
Loss on disposal of tangible capital assets Home Living program costs		6,151 622		6,819
	_	3,314,597	_	3,901,648
Excess (deficiency) of revenue over expenses - Facility		542,428		(389,339)
Society operations (Schedule 1)		405.54		404 :=0
Unrestricted Replacement reserve fund		107,044 (790)		101,472 (212,727)
Excess (deficiency) of revenue over expenses	\$ <u></u>	648,682	\$ <u></u>	(500,594)

STATEMENT OF CASH FLOWS

Omenation at Anti-state		<u>2017</u>		<u>2016</u>
Operating Activities Excess (deficiency) of revenue over expenses	\$	648,682	\$	(500,594)
Items not affecting cash: Amortization of capital assets Loss on disposal of tangible capital assets		398,927 <u>6,151</u>		387,333 <u>-</u>
		1,053,760		(113,261)
Changes in non-cash working capital:				
Accounts receivable Inventory		723 (2,194)		(12,027) 224
Prepaid expenses		(300,927)		(45,340)
Accounts payable and accrued liabilities		(28,084)		29,595
Damage deposits		3,447		4,871
Deferred revenue	_	18,19 <u>6</u>	_	838
Cash flow from (used by) operating activities		744,921		(135,100)
Investing Activities				
Net change to term deposits		151,436		438,308
Purchase of capital assets		(419,964)	_	(19,67 <u>5</u>)
Cash flow from (used by) investing activities		(268,528)		418,633
Financing activities				
Principal repayment on callable and long-term debt	_	(496,206)	_	(521,135)
Cash flow from (used by) financing activities		(496,206)		(521,135)
Net increase (decrease) in cash		(19,813)		(237,602)
Cash, beginning of year	_	210,742		448,344
Cash, end of year	\$_	190,929	\$	210,742

DECEMBER 31, 2017

1. NATURE OF OPERATIONS

The Society was formed to provide affordable Christian Seniors housing with assisted living facilities as needed. The Society is a not-for-profit organization incorporated under the Societies Act of Alberta and is a registered charity. The Society qualifies as a non-taxable entity under the Income Tax Act.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

(b) Restricted Funds

Externally restricted funds established in support of the Society's operations can be summarized as follows:

(i) The replacement reserve fund was created by an agreement with Alberta Social Housing Corporation (ASHC), which requires the Society to maintain a replacement reserve fund for the Centre Wing of the building.

In addition to the externally restricted funds above, the Board has also established internally restricted funds as follows:

- (ii) The contingency fund represents funds to be used for the maintenance and upkeep of the buildings.
- (iii) The capital fund reports the Society's net investment in capital assets.

(c) Contributed Services

Volunteer services contributed on behalf of the Society in carrying out its operating activities are not recognized in these financial statements due to the difficulty of determining their fair value.

DECEMBER 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(d) Cash

Cash includes chequing and savings accounts and petty cash amounts.

(e) Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates and may have an impact on future periods. Significant areas requiring the use of estimates include the determination of the useful life of capital assets and the corresponding rates of amortization.

(f) Financial Instruments

Measurement of financial instruments

The Society initially measures its financial assets and financial liabilities at fair value, and subsequently measures all financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, term deposits and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, and callable debt. Financial liabilities measured at fair value include long-term debt.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the statement of operations. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in the statement of operations.

(g) Inventory

Kitchen food supplies and cleaning supplies are stated at the lower of cost and net realizable value using a first-in, first-out inventory assumption.

DECEMBER 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(h) Capital Assets

Capital assets are stated at cost less accumulated amortization. Amortization, based on the estimated useful life of the asset, is calculated as follows:

Buildings	2.5% declining balance basis
Asphalt and parking areas	10% declining balance basis
Furniture and equipment	10% declining balance basis
Organ	20% declining balance basis
Automotive equipment	30% declining balance basis
Computer equipment	30% declining balance basis
Computer software	100% declining balance basis

Amortization is calculated at half the normal rate in the year of acquisition.

(i) Revenue Recognition

The Society uses the restricted fund method of accounting. Contributions are recognized in the year the contribution is received or receivable if the amount to be recognized can be reasonably estimated and collection is reasonably assured as follows:

- (i) Restricted contributions are recognized as revenue of the applicable restricted fund.
- (ii) Endowment contributions, representing contributions to be maintained in perpetuity as prescribed by donors, are recognized as a direct increase in net assets in the applicable restricted fund.

DECEMBER 31, 2017

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

(i) Revenue Recognition (Continued)

The unrestricted fund accounts for the Society's operating and administrative activities. Revenue is recognized in the year received or receivable if the amount to be recognized can be reasonably estimated and collection is reasonably assured as follows:

- (iii) Rental revenue from suites is recognized on a monthly basis based on the occupancy of the suites.
- (iv) Related revenue from residential services, meals, laundry and parking is recognized when the services have been provided.

Deferred revenue is recognized when a commitment fee is collected from an interested tenant. The deferred revenue will be recognized in rental revenue when a suite becomes available and the tenant subsequently moves in.

(j) Government Grants

Government assistance received for the continual support of the Home Living Program and Supportive Living Program are recognized in the same period as the related expenses.

(k) Defined Contribution Plan

The Society maintains a defined RRSP contribution plan for its employees with more than one year of service. The expense for this plan is equal to the Society's required contribution for the year.

DECEMBER 31, 2017

3. TERM DEPOSITS

Term deposits bear interest at rates between 0.6% - 1.0% (2016 - 0.7% - 0.8%) and mature within one year. The Society only invests in low risk investments to mitigate the risk of loss. Term deposits are held in support of the following balances:

			<u>2017</u>		<u>2016</u>
	Unrestricted funds Internally restricted reserves Externally restricted reserves	\$ 	275,794 208,283 60,789	\$	468,228 188,179 39,895
	Total term deposits	\$ <u></u>	544,866	\$ <u></u>	696,302
4.	ACCOUNTS RECEIVABLE				
			<u>2017</u>		<u>2016</u>
	Goods and Services Tax receivable Trade accounts receivable Interest receivable	\$ 	20,728 17,813 2,461	\$ _	22,298 13,696 5,731
		\$ <u></u>	41,002	\$_	41,725

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

_					
5.	CAPITAL ASSETS				
		<u>Cost</u>	Accumulated Amortization	<u>2017</u> Net Book <u>Value</u>	<u>2016</u> Net Book <u>Value</u>
	Land Buildings Asphalt and parking areas Furniture and equipment Organ Automotive equipment Computer equipment Computer software	\$ 1,189,212 18,200,792 78,358 450,445 15,525 79,853 9,726 33,684	\$ 4,264,410 44,187 298,863 15,525 51,702 9,726 19,270	\$ 1,189,212 13,936,382 34,171 151,582 - 28,151 - 14,414	\$ 1,189,212 13,949,280 37,968 143,895 202 18,131 81 256
		\$ <u>20,057,595</u>	\$ <u>4,703,683</u>	\$ <u>15,353,912</u>	\$ <u>15,339,025</u>
6.	Trade accounts payable Salaries and vacation payable Other accrued liabilities Government remittances payable Interest payable	UED LIABILITIE	es .	2017 \$ 111,126 91,714 18,450 15,494 13,039 \$ 249,823	2016 \$ 139,638 87,424 17,938 18,997 13,910 \$ 277,907
7.	DEFERRED REVENUE			<u>2017</u>	<u>2016</u>
	Donations Recreation Other			\$ 17,226 7,864 1,649	\$ - 7,010 1,532
				\$ <u>26,739</u>	\$ 8,542

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

8.	CALLABLE DEBT		
	Christian Credit Union loan payable, repayable in	<u>2017</u>	<u>2016</u>
	monthly instalments of \$20,738 including interest at 2.94% per annum, maturing in July 2021.	3,559,870	3,701,816
	Christian Credit Union loan payable, repayable in monthly instalments of \$18,869 including interest at		
	4.04% per annum, maturing in July 2018.	<u>1,458,601</u>	1,622,508
		5,018,471	5,324,324
	Less: callable debt due within one year	(1,604,768)	(305,824)
	Callable debt due beyond one year	\$ <u>3,413,703</u>	\$ <u>5,018,500</u>

The callable debt is secured by land and buildings with a carrying value of \$15,125,594, a collateral mortgage registered against the buildings, a general security agreement and an assignment of all rents and leases on the buildings.

Management does not believe that the demand features of the callable debt will be exercised in the current year. Assuming payment of the callable debt is not demanded, regular principal repayments to maturity are due as follows:

	\$	5.018.471
2021	_	3,108,439
2020		154,741
2019		150,523
2018	\$	1,604,768

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2017

9.	LONG-TERM DEBT		
	CMHC mortgage payable, repayable in monthly instalments of \$18,191 including interest at 1.04%,	<u>2017</u>	<u>2016</u>
	maturing in March 2021, secured by land and buildings with a carrying value of \$15,125,594	\$ 2,590,037	\$ 2,780,390
	Less: current portion	(192,332)	(190,354)
	Long-term portion	\$ <u>2,397,705</u>	\$ <u>2,590,036</u>
	Principal repayments to maturity are estimated as follows:		
	2018 \$ 192,332 2019 194,337 2020 196,356 2021 <u>2,007,012</u>		
	\$ <u>2,590,037</u>		

DECEMBER 31, 2017

10. INTERNALLY RESTRICTED FUNDS

The contingency reserve fund represents funds internally restricted by the Board, to be used for the maintenance and upkeep of the buildings. The transfers include internal restrictions determined by the Board less expenses incurred by the fund.

11. REPLACEMENT RESERVE FUND

The Society has an agreement with the Alberta Social Housing Corporation (ASHC), requiring the Society to maintain a replacement reserve fund for the Centre Wing of the building. This agreement requires funding in the amount of \$ 21,684 annually. Expenditure of the funds in the account are subject to approval by the ASHC, with withdrawals being credited to accumulated interest first and then principal amounts. The balance in the reserve was determined as follows:

	<u>2017</u>	<u>2016</u>	
Balance, beginning of year	\$ 39,895	\$	230,938
Interfund transfer	21,684		21,684
Interest earned	440		1,313
Repairs funded from reserve	 (1,230)	_	(214,040)
Balance, end of year	\$ 60,789	\$	39,895

12. DEFINED CONTRIBUTION PLAN

The Society maintains a defined RRSP contribution plan. RRSP contributions, included in salaries and benefits, amounted to \$ 50,650 (2016 - \$ 51,450).

2016

DECEMBER 31, 2017

13. FINANCIAL INSTRUMENT RISKS

(a) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to this risk through its callable debt and long-term debt, which bear interest at fixed interest rates. The fair value of this debt may fluctuate based on changes in the prime business lending rate.

(b) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society is exposed to credit risk as all of the Society's cash and term deposits reside with one financial institution.

(c) Liquidity risk

Liquidity risk is the risk that the Society encounters difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Society will not have sufficient funds to settle a transaction on the due date. The Society is exposed to liquidity risk from accounts payable, callable and long-term debt. The lender has not requested the repayment of the callable debt.

SCHEDULE 1

SCHEDULE OF SOCIETY OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2017

	<u>Unrestricted</u>	Replacement <u>Reserve</u>	<u>Total</u>	
REVENUE				
Donations - cash Memberships Interest Van contributions	\$ 102,187 12,840 11,162 3,215	\$ - \$ 440	102,187 12,840 11,602 3,215	
	129,404	440	129,844	
EXPENSES				
Member communications Van Repairs	14,269 8,091 	- - 1,230	14,269 8,091 1,230	
	22,360	1,230	23,590	
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ <u>107,044</u>	\$ <u>(790</u>) \$	106,254	

	<u>Uni</u>	<u>restricted</u>		placement <u>Reserve</u>		<u>Total</u>
REVENUE						
Donations - cash Memberships Interest Van contributions	\$ 	95,133 13,860 11,675 5,695	\$ 	- - 1,313 -	\$ _	95,133 13,860 12,988 5,695
		126,363		1,313		127,676
EXPENSES						
Member communications Van Repairs	_	9,876 15,015		- - 214,040	_	9,876 15,015 214,040
		24,891	_	214,040	_	238,931
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ <u></u>	101,472	\$ <u>_</u>	(212,727)	\$ <u></u>	<u>(111,255</u>)