

Executive Director's Report – March 2019

1. Residents

- a. A few internal moves have led to a bit more of a complicated suite turnover situation over the last month or two. But, some of the moves have been very positive, from a health care standpoint.
- b. Everyone on the waitlist for the North Wing is excited to move into the 4th floor corner suite. It'll be an interesting roll out.

2. Staff

- a. Work has begun with Brad Kotowich on a re-structuring of the operations at Emmanuel Home. There will be more detail to share at the April meeting, but essentially the framework we are working on includes:
 - i. Core Leadership Team consists of:
 - 1. Executive Director
 - 2. Director of Operations
 - 3. Director of Services
 - 4. Finance
 - ii. Some roles would see no impact, some would see minor changes in scope.
 - iii. We will refine the entire picture over the next couple of months, and roll it out in June/July.

3. Society Membership drive/renewals is underway.

4. Security/Camera system was installed and is now operational

- a. Added benefit that wasn't previously discussed – the Night-time LPNs are more equipped for their role in building management

5. Misc.

- a. Emmanuel Home walkathon is scheduled for May 4th. Come join us for a morning of fresh air and community!
- b. Insurance Review and renewal is completed, with the renewal happening on April 1st
- c. Attended the CCU AGM
- d. OH&S committee is established and currently undergoing training