

Executive Director's Report – June 2017

1. Residents:

- a. Currently there are four residents in the hospital
- b. No notices to vacate at the time of writing this report

2. Staff

- a. No staff turnover to report
- b. Staff BBQ will be held mid-summer

3. Expansion

- a. Preliminary feedback from the re-zoning application has been very positive
- b. We hope to receive more extensive feedback from external parties (ie. Transportation) by the end of this month.

4. Phone Upgrade

- a. Equipment has been shipped and the project is underway this week
- b. Cabling will be installed in the Centre and West Wings to facilitate the equipment installation

5. West Wing Sprinkler Project

- a. Working with MPM Project Management to prepare for the project over the past month
- b. PO's have been issued to the contractors, and preliminary work is underway.
- c. There will be a week of significant noise and mess, as there will be holes cored throughout the West Wing and kitchen.
- d. Estimated project length is 10-12 weeks total

6. Pictures/Website

- a. We had Britney Berrner on site for a week, taking professional pictures, and shooting content for some promotional videos.
- b. These will be used on the new website, and we are really excited about the content so far!

7. Life Lease Committee

- a. We had our first meeting on Thursday, June 15th, and had a good discussion to help get us all on the same page. Stay tuned for developments on the program.