

Executive Director's Report – January 2020

1. Residents

- a. 3 suites are going to be turned over in February
- b. We will probably keep a couple of them vacant over the next two months, just to give us flexibility as everything moves around between the buildings.

2. Staff

- a. Plans are underway for hiring new positions for the North Wing
- b. Staff Christmas party was held earlier in January. We had dinner at Famoso and then played laser tag. It was a lot of fun!

3. North Wing

- a. April 1st has been locked in as the opening date
 - i. Majority of the residents are in good shape. 3 are in a tight bind because of timing, but we have plans to work with each of them to make the transition as smooth as possible
- b. We have begun meeting with new residents to sign leases and other paperwork.
- c. Still 3 two bedroom suites remain
- d. Grand opening will be held sometime in May or June

4. Chaplaincy

- a. Proposal to the Classis Alberta North will be submitted by the end of next week
- b. If the proposal is granted permission to be submitted to the full Classis, I will attend the meetings in March and see where this goes.

5. Life Lease

- a. Meetings have begun with current and soon-to-be residents!