

Executive Director's Report

August 2018

1. Residents

- a. 4 currently in the hospital
- b. We have a handful of residents that are requiring pretty significant levels of care.

2. Staff

- a. 1 staff member remains on medical leave due to back surgery
- b. We ended the employment (amicably) with 2 casual Health care staff, due to lack of compatibility of schedules
- c. We hired 1 new casual Health Care Aide.
- d. One staff member had a baby and is on maternity leave.

3. Projects

- a. Centre Wing courtyard is almost complete. We are waiting for the finishing work in the coloring of the borders, and then the gazebo.
- b. New flooring in the West Wing stairwells has been ordered and will be completed this fall.
- c. New lights for the West Wing hallways and dining room are also being ordered, for completion this fall.
- d. We are looking at some repairs and maintenance that are needed on some HVAC equipment. We've had a great year, so far, with the new HVAC contractor, and with the savings to date we will be able to continue repairs and maintenance on the older equipment.

4. Alberta Health Services

- a. Our AHS Case Manager has been reassigned to a new site somewhere else in the city, and we are anticipating having a replacement sometime in September. It's always a period of adjustment to bring someone up to speed with what we do and how we do it.
- b. We haven't heard of the pending Health Care Audit that should happen sometime this year, so we continue to wait.

5. Neerlandia

- a. Simon Elgersma and I chatted a couple times earlier in the summer, but we haven't connected since. We will re-connect in September.

6. Miscellaneous

- a. Personal Laundry & Housekeeping service is gaining momentum as more and more family and residents take advantage of the services.
- b. Budgeting for 2019 is in the early stages, but we will be fully diving into this planning next month.
- c. We had a couple months of people walking around the property and trying to get into the building. That seems to have settled down.
- d. I completed a weeklong MBA course in July. School begins in September again.
- e. Meagan & I are looking forward to another addition to our family next February!

Expansion Planning & Update

August 2018

1. Construction

- a. We've made good progress on the parkade walls and foundations. The weather has cooperated and hasn't been an issue yet. Thanks be to God!
- b. Foundation work has begun on the link that connects the two buildings on the main floor
- c. We should see the parkade floor pouring start in the next couple weeks, and work on the main floor slab begin in 5-6 weeks.

2. Design

- a. We've selected our mechanical and electrical contractors
- b. Our window package will be with Durabuilt
- c. Building Permit is still en route
- d. There will be lots of work to do this fall in selecting the finishing work and trades.

3. Financing

- a. We've worked through most of the hurdles that typically come with the first progress draw from the CCU. There were some unforeseen discussions that needed to be had to help get the legal framework for the mortgage in place.
- b. In the end, we put in ~\$271,000 in equity towards the design phases. We have ~\$373,000 in surplus that will be used to float the GST portion of our costs.