

Executive Director's Report – July & August 2017

1. Residents

- a. 3 residents have passed away this month
- b. Quite a number are in the hospital and/r awaiting long term care
- c. We haven't turned over any suites since May, but we are looking at a busy fall, I think.
- d. 91 people are currently on the waitlist

2. Staff

- a. Staff BBQ scheduled for September 8th
- b. Claudette Murenzi (kitchen) taking leave to go for HCA training
- c. Two LPNs are going for further education this fall

3. Sprinkler Project

- a. The project is at about 70% completion. The sprinkler pipes and heads are almost completed, and the finishing work is underway. Although it's not a fast project, the process has been smooth for the residents so far.
- b. Anticipated completion is the end of September

4. Expansion Project

- a. We've received word from the city that there aren't any major concerns with the zoning application, but we will not get the final approval until the City Council meeting on November 6th. That should just be a rubber stamp procedure.
- b. The development permit is being worked on with BR2 and Cormode, as the city works through various minor issues (ie. Number of parking stalls, layout, etc.). However, there don't seem to be any major issues there, at this point.
- c. Life Lease committee has been meeting and working through some of the logistics and options to consider. Stay tuned for a proposed document and terms in the next month or two.
- d. Structural Engineers are working with us on comparing structure systems for the building, ultimately guiding the budget and layout.
- e. Mechanical Engineers have begun work on the mechanical needs and layout of the building.
- f. Target date for completed building drawings is mid-November.

5. Website/Promotions

- a. Our new EH video saw significant traction on facebook.
- b. Two shorter videos are being finalized now, to help us launch into the fall

6. Upcoming dates/Events

- a. October 17th – Flu Shot Clinic
- b. November 25th – Christmas Bazaar

7. Misc.

- a. School starts up for me on September 5th (Monday & Tuesday nights)