

## **Executive Director's Report – June 2020**

### **1. Occupancy**

- a. 25 people have moved into the North Wing, with 10 more scheduled. 10 additional have not yet confirmed their move-in date.
- b. 5 suites are 'unclaimed', with one of those being used for meetings and tours, if needed.
- c. 12 empty suites in the West, Centre & East Wings. 3 will be filled in July.

### **2. Staff**

- a. Donna Callahan's last day in the office will be June 30.
- b. Instead of replacing that position directly, we will promote a few people from within, adding some responsibilities and admin time

### **3. COVID-19**

- a. No cases.
- b. Constantly monitoring symptoms and potential exposures, but we haven't had to deal with COVID-19 directly yet
- c. Hopefully you saw the emails and opportunity to be involved in the Visitor Policy discussion. This has been one of our biggest points of contention.
- d. Overall, though, it has been going well. I've sat in on some invite-only roundtable discussions with the GoA, to give input on direction & planning.
- e. The Board letter was distributed, and a number of residents came to me to express appreciation for the communication.

### **4. Neerlandia**

- a. We've finally connected, and I will be communicating with that community over the next couple of weeks to wrap things up, and leave the door open for future talks.

### **5. AHS**

- a. Discussions around the DSL contract were postponed until August 6<sup>th</sup>.