

# Minutes of the Annual General Meeting of Emmanuel Home

*As operated by the Christian Seniors Citizens Homes Society of Northern Alberta*

*held Monday, May 14, 2018; 7:30 pm*

*Trinity Christian Reformed Church, 13427- 57 Street, Edmonton, Alberta*

1. *Opening:* President Kelvin Van Dasselaar opened the meeting with a scripture reading from Psalm 121 where it states that our Father is ever watchful, which was followed by the singing of "All Glory, Laud and Honour ."
2. *Introduction of Board Members:* President Kelvin Van Dasselaar introduced the Board members present: Bert Kamphius, Harry Vriend, Mary Velthuizen, Ebeline Zee-Hawtin, Evert Vroon, Henry Baker, and Anko Buwalda. Absent with notice was Allan Brennan. Eighty-eight society members were in attendance.
3. *Minutes of 2017 AGM:* Secretary Anko Buwalda presented the minutes of the May 18, 2017 Annual General Meeting. **Motion carried: to accept the minutes of May 18, 2017 AGM as recorded.**
4. *Auditors' Financial Statements:* Curt Friesen, representing our auditors, presented the 2017 audited financial statements. **Motion carried: to accept the 2017 Financial Statements.**
5. *Guest Speaker:* Executive Director Darren Sinke introduced the guest speaker for the evening, Patricia Gartner. Patricia is a Registered Social Worker who has worked with seniors and their families for the past 15 years. She has assisted in giving information and completing government forms as well as Personal Directives and Goals of Care. Patricia also provides information and support when it is time for seniors to move out of their home and into another level of care.
6. *Five Years of Service:* President Kelvin Van Dasselaar thanked Darren Sinke for the 5 years he has completed as Executive Director.
7. *Executive Director's Report:* Darren Sinke presented his Director's report:
  - The Society is celebrating its 50th anniversary and the Emmanuel Home is celebrating her 45th anniversary.
  - 2017 brought in 17 new residents.
  - The average age of the residents is 85 and there 22 couples that call Emmanuel Home their home.
  - There are 55 staff members of which 8 are fulltime and 47 are part-time and casual.
  - There are presently 97 people on the waiting list.
  - The new wing will include 50 suites of which 30 are 2-bedroom suites with 1,125 sq. ft. and 20 are 1-bedroom suites with 880 sq. ft. Each suite will have a balcony and in-suite laundry facilities. The new wing will also have a social and activity space. The building cost will be \$18.5 million. The Board is actively looking at a life-lease option for future tenants.

- The Society is also actively looking at a future site in the west end of Edmonton, as well as in Neerlandia where a town hall meeting was held in February with 100 people in attendance.
  - Looking ahead, the Society is looking at a Resident Support Program to help fill the gap between recreation and health care.
  - The Board had a recent retreat with a Strategic Planning Focus Session where the Board looked at the vision, future direction, and planning for growth and communication.
8. *Recognition of EH Staff's Years of Service:* Darren Sinke thanked the following staff members for their years of service. These included: Janny Barthel – 20 years, Wilma Roy – 15 years, Catherine Wildeboer – 5 Years, Lai Eng Lau – 5 years, Veronica Chacon – 5 years, Donna Callahan – 5 year, and Tricia Bouwmeester – 5 years.
9. *2018 Budget:* Treasurer Henry Baker presented the 2018 budget. He commented that Emmanuel Home is “running well” and opened the floor for questions.
- *Question:* What are “Society Expenses”? *Answer:* This is money spent on sprinklers, permits and engineer fees for the expansion project.
  - *Question:* Will the rent increases stay at 2% or will it be higher every year and does Emmanuel Home receive government grants? *Answer:* The Board tries to keep the rent increases to a minimum. As to grants, we will not be receiving any government grants for the construction, as the grants would come with strings attached and we would not have control over the use of our building.
  - **Motion carried: to approve the 2018 budget.**
10. *Board Nominees:* Kelvin Van Dasselaar presented the new board nominees. They are: Mary Velthuisen, Bert Kamphius, and Evert Vroon. All three have finished their first 3-year terms and have agreed to serve another 3-year term. Since there were no nominations from the floor, they were elected by acclamation.
11. *Question/Comment Period:*
- How many ladies are on the Board? *Answer:* 2 ladies at present.
  - Since Trinity CRC is also celebrating its 50th anniversary, could Emmanuel Home and the church combine their celebrations? *Answer:* We can look into that.
  - Why is the membership fees set at \$20 for a single person and \$30 for a couple? This could cause people on a fixed income with some hardship. *Answer:* No answer at present, but the Board can certainly look at this.
  - Darren Sinke commented that the ground breaking ceremony for Emmanuel Home's new wing will be held tomorrow (May 15) at 10:00 am, and coffee and cake will be served.
12. *Closing:* The meeting was concluded with the singing of “You Servants of God, Your Master Proclaim” and then Ebeline Zee-Hawtin led us in a closing prayer; the meeting was adjourned.

*Recorded by:*

Anko Buwalda, Board Secretary