

CHRISTIAN SENIOR CITIZENS HOMES SOCIETY OF NORTHERN ALBERTA

Minutes of Board Meeting held March 28, 2018

Board Members: Kelvin Van Dasselaar, President; Ebeline Zee-Hawtin, Vice President; Henry Baker, Treasurer; Anko Buwalda, Secretary; Bert Kamphius; Mary Velthuisen; Allan Brennen; Harry Vriend; Evert Vroon. Executive Director: Darren Sinke

1. *Roll Call*: Present: Kelvin Van Dasselaar, Henry Baker, Bert Kamphius, Anko Buwalda, Harry Vriend, Mary Velthuisen, Evert Vroon, Allan Brennen, Ebeline Zee-Hawtin, and Darren Sinke.
2. *Opening*: Kelvin welcomed everyone and read from Luke 23: 44-49 as well as an Easter devotional entitled "*Look and Be Quiet.*" Kelvin then opened with prayer.
3. *Financial Audit*: Kelvin welcomed Curt Friesen, our auditor, from Hawkings Epp Dumont, who led us through the Financial Statements. The audit revealed there were no deficiencies and that the books were in good shape. The chair then thanked Curt and the firm for all their work. **MOTION carried: to accept the 2017 Financial Statements as reported.**
4. *Additions to the Agenda*: AGM Agenda.
5. *Minutes of February 28, 2018 Board Meeting* were reviewed as circulated. **MOTION carried: to accept the minutes of the February 28, 2018.**
6. *Unfinished Business*:
 - a. *Website Portal*: Site is up and running and a few members are having some logging-in issues.
 - b. *Board Retreat Feedback*: Consensus was that everyone enjoyed the day.
 - i. *Mission Statement* - The Board spent considerable time discussing the wording of a new Mission Statement. In the end, the Board decided that a statement saying "*To offer seniors a home in a Christian environment that respects, nurtures, and comforts so they can live in dignity*" would be a starting point in future discussions.
 - ii. *Society Name* - The Board decided that this issue will be raised at the next AGM and that it will be discussed at a Strategic Planning day at a future date.
 - c. *Retreat of Canterbury Foundation*: As guests from Emmanuel Home, Darren and Ebeline attended the retreat on March 03. Ebeline reported that the session's purposes could be relevant in our future Board discussions. They dealt with connecting our spirituality to our charitable purpose and reflecting upon the role that our religious values have on the leadership of the Board of Directors. She also reported that there was a Panel Presentation in the morning and that the guests from Emmanuel Home and Ashbourne Assisted Living were asked the following:
 - i) Description of your facility, history, formal connection to your particular faith community.

- ii) How do Board members' religious/spiritual values align with your organization's charitable purpose?
- iii) How is faith expressed in the Board's leadership and decision making, and are any practices adopted to maintain spiritual mindfulness of Board members?
- iv) Advice on how to mobilize further congregational support and participation.
- v) What strategies have been important in the operation of your facility to respond appropriately to the spiritual worldview of your residents?

Darren and Ebeline were invited so that Canterbury could learn from them, but both found they also learned many things. The discussion on all levels was open and honest; they found much in common with fellow Christians both in daily problem solving and future aspirations. It was a blessing to be part of that day. In the afternoon the Canterbury Foundation Board worked on identifying priority observations from the morning that might be significant for them. They would look at challenges and opportunities, actions to be considered, and what differences they would hope to see in the near future.

7. *Executive Director's Report:* Darren presented his monthly report. He also reported that he applied and received a \$150,000 grant from the Alberta government. These funds will be used towards work in the West wing. Funds will be used to improve the courtyard, lighting, and flooring and carpets. Darren also shared that he has received a request from two ladies who would like to share a suite in the new expansion wing. At present there is no policy in place so Director Darren will have to make the final decision.
8. *Treasurer's Report:* Henry reported that everything looks good at this point.
9. *Health Committee Report:* There has not been another meeting; nothing to report.
10. *Steering Committee Report:* No meeting was held, however the committee is still interested in the land in Lewis Estates. Committee will approach Melcor in May with the plan to maybe purchase the property.
11. *Building Committee Report:* Darren reported.
 - a. Tenders are being pushed back to April 04.
 - b. Darren has met with the Fort Road Victory Church and established a relationship in regards to access from Fort Road.
 - c. Still on track for shovels in the ground in mid-late April.
12. *Life Lease Committee Report:* No report.
13. *Neerlandia Seniors Home Meeting Report:* Darren reported that the Christian Reformed Church in Neerlandia owns the 3.3 acres piece of land beside their church and is very interested in leasing it to us for the purposes of a seniors home; not sure about selling it. A steering committee will be formed with a representative from each of the three reformed churches in Neerlandia.
14. *New Business:* Kelvin, Darren and Anko will work on preparing an agenda for the upcoming AGM.

15. *Correspondence:* Letter was received from Alberta Seniors and Housing requesting that in accordance with the Operating Agreement, we submit and complete the annual Compliance Review relating to our fiscal year ending December 31, 2017. Darren and the Finance Committee will respond and send in the relevant documents.
16. *Round Table:* Harry reported that he will be away for our next meeting. Harry also asked that we remember the daughter of Pastor Rich deLange and his wife Patsy in prayer.
17. *Closing:* Henry Baker closed in prayer and the meeting was adjourned.

NEXT MEETING ON WEDNESDAY, APRIL 25, 2018 AT 7:30 PM