

### Meeting Detail

Project Code 1031608  
 Track Subcontractors Meeting  
 Subject Coordination Meeting  
 Meeting Date 2019-05-22  
 Reminder Date 2019-05-29  
 Location Emmanuel Home  
 Purpose

Project Name Emmanuel Home - North Wing  
 Meeting No. SUBM-10 Status PENDING  
 Start 01:30 PM End 03:00 PM  
 Entered By Graeme Vriend

### Attendees

Name	cc only	Absent	Notes	Notes
Andre Cyr	<input type="checkbox"/>		<input type="checkbox"/>	
Darcy Alexander	<input type="checkbox"/>		<input type="checkbox"/>	
Darren Sinke	<input type="checkbox"/>		<input type="checkbox"/>	
Derrick	<input type="checkbox"/>		<input checked="" type="checkbox"/>	
Graeme Vriend	<input type="checkbox"/>		<input type="checkbox"/>	
Greg Sneeep	<input type="checkbox"/>		<input checked="" type="checkbox"/>	
James Faustino	<input type="checkbox"/>		<input type="checkbox"/>	
John Oort	<input type="checkbox"/>		<input type="checkbox"/>	
Lance Paterson	<input type="checkbox"/>		<input type="checkbox"/>	
Scott Schmidt	<input type="checkbox"/>		<input checked="" type="checkbox"/>	
Tony Chopp	<input type="checkbox"/>		<input checked="" type="checkbox"/>	

### Agenda

Item No.	Name	Notes	Responsibility	Due Date	Status
001	Fan Coil Filter Access Hatch	22-MAY-19 (GV) Jetco has provided updated fan coil shop drawings showing the side filter access hatch. Drawings are currently in review with mechanical engineer. Cormode has requested a mock up unit be shipped for final review & confirmation of access hatch location. Once finalised it was suggested a template be created that marks the outline of the unit & fan coil pipes on the floor of the mechanical rooms.			New
002	Corridor Ceiling Heights	22-MAY-19 (GV) Sample of corridor ceiling framing has been installed so corridor ceiling heights could be finalised. With this information it was determined that mechanical grilles would go in the face of bulkhead and not underneath.			New
003	Bed Bug Plugs	22-MAY-19 (GV) Bed bug plugs have been identified on electrical Notice of Change E6.			New
004	Ventilation Issues	22-MAY-19 (GV) The mechanical drawings currently show the elevator exhaust moving air into the corridor of the fourth floor. Due to clearance issues, Jetco suggested utilising a roof mounted dome fan to the top of the shaft. Nowak Engineering to review and comment.  Garbage Room Exhaust Actual exhaust fan for garbage room riser is in the fourth floor garbage room. Jetco expressed concern about the clearance under the duct work and fan in this room. Jetco suggested utilising a roof mounted dome fan for this system. Nowak Engineering to review and comment.			New
005	Fan Coil Odor Issues	22-MAY-19 (GV) Emmanuel Home had some concerns about the traps drying out on the fan coil / corridor pressurisation units condensate drain lines during the heating seasons. Jetco proposed a deep trap to prolong protection which Emmanuel was in favour of.			New
006	Dryer Vent Stacks	22-MAY-19 (GV) Dryer vents will all be going vertical through the roof. Discussion around how to provide required rating to these ducts determined that the best solution would be to utilise a fire barrier duct wrap. Jetco has provided product literature and a cost proposal for review and consideration.			New
007	Roof Drainage Plan	22-MAY-19 (GV) Architectural drawings call for roof drains to the elevator roof and the roof above ST-03 however mechanical drawings don't show any drainage to these locations. Sloped insulation will be updated to slope and drain to lower roof via scupper & external down pipe.  Architectural drawings show emergency overflow roof drains about halfway between the roof drain and the outside wall but mechanical calls for overflow drains set a coupe feet away from roof drain but set 150mm above roof surface. Architect and mechanical don't have a preference and will let Jetco decide on option.			New
008	Transformer	22-MAY-19 (GV) Kamwin has confirmed electrical transformer will be positioned in the electrical room 006.			New
009	Roof Drains	22-MAY-19 (GV) Cormode has requested that roof drains be plumbed up to roof and connected in advance of starting the roof which is scheduled for mid-June.			New
010	Ventilation Unit #4	22-MAY-19 (GV) Ventilation unit #4 located in office 102 does not have plumbing available for the condensate drain. Jetco to provide RFI to Nowak for review.			New
011	Office 114 - VU Supply Air	22-MAY-19 (GV) Jetco mentioned that a rough opening was missing for the ventilation unit positioned in the back of Office 114.			New

Item No.	Name	Notes	Responsibility	Due Date	Status
012	Common Area Ventilation Units	22-MAY-19 (GV) Ventilation units servicing the common areas require a relief damper. Jetco has requested clarification on how the damper is interlocked with the supply air and how the control sequence works. Nowak and John to review and provide further clarification.			New
013	Sidewall Exhaust Vents	22-MAY-19 (GV) Discussion on the bathroom and kitchen exhaust vents and what the termination detail would look took place. Jetco suggested using a custom vent pipe that comes with a spring loaded flapper. This would be much quieter on the windy days and would provide a better detail with the 5" of insulation. Lance to provide shop drawings and budgetary price for review.			New
014	Suite 163, 164 & 167 Stacks	22-MAY-19 (GV) Jetco had some concerns with running the stacks to the Kitchens in suites 163, 164 & 167. Suggested some drywall would have to removed to allow for plumbing to pass to next floor.			New
015	Jetco Schedule	22-MAY-19 (GV) Jetco suggested cores to 2nd, 3rd and 4th floors would be completed by May 31. Plumbing rough in to Parkade and Main floor would be complete by May 31.			New
016	Shore Posts	22-MAY-19 (GV) Removal of shore posts to start on Monday May 27th. Cormode to provide e-mail to KDH on this matter.			New

### Next Meeting Info

Date	2019-06-05	Time	01:30 PM
Subject	Coordination Meeting		
Location	Emmanuel Home		
Reminder Date	2019-05-29		
Comments			