

Meeting Detail

Project Code 1031608
 Track Subcontractors Meeting
 Subject Coordination Meeting
 Meeting Date 2019-04-24
 Reminder Date 2019-04-30
 Location Emmanuel Home
 Purpose

Project Name Emmanuel Home - North Wing
 Meeting No. SUBM-08 Status PENDING
 Start 01:30 PM End 03:00 PM
 Entered By Graeme Vriend

Attendees

Name	cc only	Absent	Notes	Notes
Andre Cyr	<input type="checkbox"/>		<input type="checkbox"/>	
Darcy Alexander	<input type="checkbox"/>		<input type="checkbox"/>	
Darren Sinke	<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Graeme Vriend	<input type="checkbox"/>		<input type="checkbox"/>	
Greg Sneepe	<input type="checkbox"/>		<input type="checkbox"/>	
James Faustino	<input type="checkbox"/>		<input type="checkbox"/>	
John Oort	<input type="checkbox"/>		<input type="checkbox"/>	
Lance Paterson	<input type="checkbox"/>		<input type="checkbox"/>	
Scott Schmidt	<input type="checkbox"/>		<input type="checkbox"/>	
Tony Chopp	<input type="checkbox"/>		<input type="checkbox"/>	

Agenda

Item No.	Name	Notes	Responsibility	Due Date	Status
001	Fan Coil Filter Access Hatch	24-APR-19 (GV) Jetco to provide fan coil filter access hatch size and location through corridor walls. C & D suggested bringing in a unit to assist in this discussion.			New
002	Shower Delivery	24-APR-19 (GV) Shower deliveries confirmed as follows: - April 16 - Main and Second Floor (Delivered) - May 13 - 17 - Third and Forth Floor (Jetco to confirm availability)			New
003	Updated Suite Drawings	24-APR-19 (GV) Updated architectural drawings have been circulated for the suites. Revisions noted as follows: - Deleted wing wall in two bedroom kitchen (beside fridge) - Modified main floor washroom ceiling heights - Finalised bulkhead layouts - Added t-bar ceilings to laundry rooms - Modified door types in suites Sprinktech to review updated plan to see if any issues arise as a result of the proposed revisions to ceiling heights and bulkheads.			New
004	Suite Ventilation	24-APR-19 (GV) Nowak engineering to review impact of changes noted in item 003 and provide clarification on fresh air from corridor and return air from suites.			New
005	Main Floor Corridor Ceilig Heights	24-APR-19 (GV) Jetco has requested confirmation on main floor corridor ceiling heights relative to ventilation bulkheads being installed. KDH to order sample of framing material and review on site to confirm finished height. This will assist Jetco in placing grilles either in the face of the bulkhead or below the bulkhead pending clearance.			New
006	Suite 272, 372, 472	24-APR-19 (GV) In suite 272, 372, 472 we have an issue with locating the plumbing stack in the common wall between the Kitchen and front entrance. We will need to fur out this wall 6" to accommodate the plumbing stack. Kitchen will shift over 6" in light on of this change.			New
007	Dryer Plug Locations	24-APR-19 (GV) Conformation of dryer plug location is required. Emmanuel Home would like to see the plug positioned about the counter top however chord length could be an issue. C & D to determine dryer plug length to confirm location.			New
008	Suite Fan Coil Location	24-APR-19 (GV) Emmanuel Home has requested final position of suite fan coil to be positioned as close as possible to the exterior wall to assist in fan coil filter removal. East wing currently sits approximately 3" away from the wall. Items tend to get placed between fan coil and filter access hatch which causes issues with filter changes.			New
009	Chiller Delivery	24-APR-19 (GV) Jetco has asked for an approximate delivery date for the roof top chiller. Suggested a 7-8 week delivery time required for this unit. C & D to confirm.			New
010	Dryer Vents	24-APR-19 (GV) Discussion took place around the venting route of the dryer vents. Emmanuel Home decided to maintain venting vertical to roof as per plans.			New
011	Ventilation Issues	24-APR-19 (GV) Elevator Exhaust The mechanical drawings currently show the elevator exhaust moving air into the corridor of the fourth floor. Due to clearance issues, Jetco suggested utilising a roof mounted dome fan to the top of the shaft. Garbage Room Exhaust Actual exhaust fan for garbage room riser is in the fourth floor garbage room. Jetco expressed concern about the clearance under the duct work and fan in this room. Jetco suggested utilising a roof mounted dome fan for this system.			New

Item No.	Name	Notes	Responsibility	Due Date	Status
012	Jetco Ventilation Shop Drawings	24-APR-19 (GV) Ventilation shop drawing package from Jetco has not been circulated or reviewed as of yet. Please submit drawings for approval.			New
013	Return Air to Ventilation Units	24-APR-19 (GV) Supply air coming from mechanical rooms from the corridor pressurisation unit is in an issue. RO needs to be 26" x 10" which will require review by the structural engineer as stud spacing currently does not allow for this.			New
014	Ventilation Unit Thermostats	24-APR-19 (GV) Location of thermostat for corridor pressurisation unit needs to be reviewed.			New
015	Furring Locations	24-APR-19 (GV) KDH has requested a marked up plan that identifies locations that will require furring to accommodate plumbing / ventilation.			New
016	Structure Inspection	24-APR-19 (GV) Discussion around inspection of structure took place. Ethos has done some preliminary inspections however a final inspection will be required once the roof structure has been installed.			New

Next Meeting Info

Date	2019-05-08	Time	01:30 PM
Subject	Coordination Meeting		
Location	Emmanuel Home		
Reminder Date	2019-04-30		
Comments			