

Meeting Detail

Project Code 1031608
 Track Subcontractors Meeting
 Subject Coordination Meeting
 Meeting Date 2019-11-06
 Reminder Date 2019-11-14
 Location Emmanuel Home
 Purpose

Project Name Emmanuel Home - North Wing
 Meeting No. SUBM-22 Status PENDING
 Start 01:30 PM End 02:30 PM
 Entered By Graeme Vriend

Attendees

Name	cc only	Absent	Notes	Notes
Andre Cyr	<input type="checkbox"/>		<input type="checkbox"/>	
Brandon Berube	<input type="checkbox"/>		<input type="checkbox"/>	
Darcy Alexander	<input type="checkbox"/>		<input type="checkbox"/>	
Darren Sinke	<input type="checkbox"/>		<input type="checkbox"/>	
Graeme Vriend	<input type="checkbox"/>		<input type="checkbox"/>	
Greg Sneeep	<input type="checkbox"/>		<input type="checkbox"/>	
Herald Gertz	<input type="checkbox"/>		<input type="checkbox"/>	
John Oort	<input type="checkbox"/>		<input type="checkbox"/>	
Ken Atkinson	<input type="checkbox"/>		<input type="checkbox"/>	
Lance Paterson	<input type="checkbox"/>		<input type="checkbox"/>	
Scott Schmidt	<input type="checkbox"/>		<input type="checkbox"/>	
Spyce Andreson	<input type="checkbox"/>		<input type="checkbox"/>	
Tony Chopp	<input type="checkbox"/>		<input checked="" type="checkbox"/>	

Agenda

Item No.	Name	Notes	Responsibility	Due Date	Status
001	Parkade Access	06-NOV-19 (GV) Parkade access has been turned over to Emmanuel Home. At the time of the meeting the ramp slab heating system was not operational. Boilers are scheduled to be fired up on Thursday November 7. Emmanuel expressed concern over not having system operational over a long weekend with snow in the forecast.			New
002	Folding Panel Partition	06-NOV-19 (GV) Additional support is required for the folding partition in meeting room 107. Review of support detail determined that HVAC can stay as installed. C & D has requested of Jetco to allow support to be installed before running additional plumbing in this area. Plumbing lines to be reviewed once steel has been installed.			New
003	Fire Place	06-NOV-19 (GV) Fire place selection has been made and PCN confirming details of space has been circulated. Ethos has reviewed structural concrete base details and has determined a mass of concrete poses no issue structurally. Mechanical and electrical PCN to follow.			New
004	Cafe Requirements	06-NOV-19 (GV) Emmanuel Home is working with BR2 and a kitchen provide to finalise the Cafe space and equipment requirements. PCN confirming architectural details has been finalised and circulated. Detail drawings outlining mechanical and electrical rough in requirements have also been circulated. Jetco has reviewed mechanical penetration through the slab and recommended that relocating hand sink to use existing can. Mechanical and electrical engineers are reviewing drawings to generate formal PCN. Ventilation of exhaust will need to be reviewed as getting it up to the roof will have its challenges.			New
005	Schedule	06-NOV-19 (GV) Interior finish package four fourth floor showed up on Monday October 28. Two suites have been completed and ready for paint. Kitchens package for fourth floor will be delivered on Tuesday November 5. First kitchen is currently being installed. Third floor is 90% taped out and balance will be completed by November 8. Prime, paint and texture to third floor will be completed by Wednesday November 13. Trim package for third floor will be delivered on Tuesday November 12 and the balance for Friday November 15. Third floor kitchens are scheduled to arrive on December 2nd. Second floor is 100% boarded out and taping has started. Main floor board to start on Monday November 4. Updated completion schedule will be circulated with meeting minutes.			New
006	Main Floor Ceilings	06-NOV-19 (GV) KDH has laid out the main floor ceilings framing on the concrete floor. KDH to review and layout new plan to confirm issues have been resolved. Ceiling heights may have to be adjusted to accommodate mechanical.			New
007	Front Entry Soffit	06-NOV-19 (GV) Plumbing drain line has been heat traced and insulated and is ready for install of soffit framing KDH will start framing once stucco to front has been completed. Once framed soffit will have to be measured and ordered.			New
008	Yard Lights	06-NOV-19 (GV) Two yard lights on Trinity property have different bolt patterns then the poles that have been ordered. Kamwin to look at option of swapping out heads onto existing poles.			New
009	Suite Mechanical Rooms	06-NOV-19 (GV) Discussion around sequence of events in suite mechanical room took place. The decision was to install the fan coil in the room prior to flooring and ceiling so that units can be plumbed, duct work connected and insulated. Flooring and ceiling will terminate up to units.			New
010	Third Floor Common Areas	06-NOV-19 (GV) Installation of fire dampers to third floor common rooms (storage & garbage) are holding up rooms from being boarded. Jetco to explore all options to source local fire damper.			New

Item No.	Name	Notes	Responsibility	Due Date	Status
011	Cabinet Install Issues	06-NOV-19 (GV) Kitchen install to suites has identified a few minor issues. In the two bedroom suite the BX line that feeds the plugin to the cabinet needs to be adjusted as it currently does not feed directly into cabinet. Plumbing line servicing kitchen sink needs to be adjusted so it does not project into cabinet anymore then 4".			New
012	VU Louvre Install	06-NOV-19 (GV) Jetco asked if they could bring in a man lift to install the louvres to the corridor ventilation units. Cormode asked this to take place outside of delivery dates of cabinets, mill work and drywall. Jetco to coordinate accordingly. John Oort asked Jetco to ensure the backside of the louvre flange be sealed to the stucco with a high quality sealant to ensure no future issues.			New
013	Cable & Data Lines	06-NOV-19 (GV) Kamwin requested a meeting with Emmanuel Home to review routing of two 2" conduits, one back to east wing server room and the other back to West wing demarcation of phone lines. Kamwin suggested the routing on the electrical plan will not work as shown.			New
014	Lighting Package	06-NOV-19 (GV) The balance of the type C fixtures that showed up to finish the parkade were not shipped with aircraft cable and connection triangles. Park lighting to provide missing parts. Kamwin also asked about the process of addressing damaged fixtures. Park requests that this be tracked on a floor by floor basis. Kamwin also asked that the balance of the lighting package be shipped as soon as possible.			New

Next Meeting Info

Date	2019-11-20	Time	01:30 PM
Subject	Coordination Meeting		
Location	Emmanuel Home		
Reminder Date	2019-11-14		
Comments			